

## **Upper Makefield Township Board of Supervisors**

### **March 2, 2021 Meeting Minutes**

The March 2, 2021 virtual meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Tom Cino at 7:32 p.m. In attendance were the following members of the Board of Supervisors: Chair Tom Cino, Vice Chair Diana Nolan, Treasurer Tim Thomas, Member Ed Ford and Member Karin Traina. Also in attendance were Township Manager David R. Nyman, Township Solicitor Mary Eberle, Esq., Assistant Township Manager Judy Caporiccio and Chief Schmidt.

#### **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mr. Cino led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

#### **ANNOUNCEMENTS**

Mr. Cino made the following announcements:

- Township offices remain open by appointment only. Call the Township at 215-968-3340 or request an appointment by email. A staff directory can be found at [UpperMakefield.org](http://UpperMakefield.org).
- An Executive Session will be held following tonight's meeting for personnel matters.

Ms. Nolan reminded residents to alert the Township of pothole concerns by calling 215-968-3340.

#### **PUBLIC COMMENT**

There was no public comment.

#### **APPROVAL OF MINUTES AND BILLS PAYABLE**

A motion was made by Ms. Traina and seconded by Ms. Nolan to approve the February 16, 2021 meeting minutes. Motion carried by unanimous vote.

A motion was made by Mr. Thomas and seconded by Dr. Ford to approve the March 2, 2021 Bills Payable List in the amount of \$124,425.56. Motion carried by unanimous vote.

#### **PLANNING & ZONING ISSUES**

There were no Planning and Zoning issues.

#### **SOLICITOR'S REPORT**

There was no Solicitor's Report.

#### **MANAGER'S REPORT**

##### **Township Landscape Bids**

Mr. Nyman provided an overview of the Township Grounds Maintenance Bid and recommended awarding the bid to the low bidder, Townscapes, Inc. of Philadelphia, PA in the amount of \$58,380.00. A motion was made by Ms. Nolan and seconded by Mr. Thomas to award the 2021-22 Township Grounds Maintenance Bid to Townscapes, Inc. of Philadelphia PA in the amount of \$58,380.00. Motion carried by unanimous vote.

##### **Bucks County Health Department West Nile Virus**

Mr. Nyman provided an overview of a letter from the Bucks County Health Department requesting the Township's participation in the Mosquito Control Program and authorizing the County to treat municipal properties, if necessary, to help reduce the spread of West Nile Virus. Following discussion, a motion was made by Mr. Thomas and seconded by Ms. Traina to authorize participation in Bucks County Health Department West Nile Program. Motion carried by unanimous vote.

**ENGINEER'S REPORT**

There was no Engineer's Report.

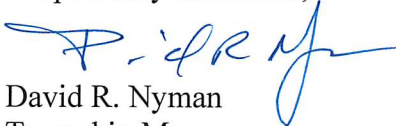
**PUBLIC COMMENT**

There was no public comment.

**ADJOURNMENT**

A motion was made by Ms. Nolan and seconded by Mr. Cino to adjourn the meeting into Executive Session at 7:39 p.m. Motion carried by unanimous vote.

Respectfully submitted,



David R. Nyman  
Township Manager

Approved: March 16, 2021