

## **Upper Makefield Township Board of Supervisors**

### **March 16, 2021 Meeting Minutes**

The March 16, 2021 virtual meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Tom Cino at 7:30 p.m. In attendance were the following members of the Board of Supervisors: Chair Tom Cino, Vice Chair Diana Nolan, Treasurer Tim Thomas, Member Ed Ford and Member Karin Traina. Also in attendance were Township Manager David R. Nyman, Assistant Township Manager Judy Caporiccio, Township Solicitor Mary Eberle, Esq., Township Engineer Larry Young, P.E., and Chief Mark Schmidt.

#### **CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mr. Cino led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

#### **ANNOUNCEMENTS**

Mr. Cino made the following announcements:

- Township offices remain open by appointment only. Call the Township at 215-968-3340 or request an appointment by email. A staff directory is available at [UpperMakefield.org](http://UpperMakefield.org).
- An executive session will be held following this meeting for personnel matters.

Dr. Ford encouraged residents to donate to the Upper Makefield Fire Company as they have not been able to conduct their normal fundraising activities this year due to the pandemic.

#### **PUBLIC COMMENT**

There was no public comment.

#### **APPROVAL OF MINUTES AND BILLS PAYABLE**

A motion was made by Mr. Thomas and seconded by Dr. Ford to approve the March 2, 2021 meeting minutes. Motion carried by unanimous vote.

A motion was made by Ms. Nolan and seconded by Ms. Traina to approve the March 16, 2021 Bills Payable List in the amount of \$170,296.98. Motion carried by unanimous vote.

#### **PLANNING & ZONING ISSUES**

There were no Planning and Zoning issues.

#### **SOLICITOR'S REPORT**

There was no Solicitor's Report.

#### **MANAGER'S REPORT**

##### **Police Collective Bargaining Agreement Four-Year Extension**

Mr. Nyman provided an overview of the four-year extension to the Police Collective Bargaining Agreement. Following discussion, a motion was made by Dr. Ford and seconded by Ms. Nolan to approve an extension of the current Police Collective Bargaining Agreement through 2026 with salary increases of 3.5%, 3.5%, 3%, and 3% with an additional 0.5% for 2025 and 2026 to be earned by maintaining the Department's current Accreditation status; to amend the salary range for new officers to start at 50% and reach a maximum in 6 years; and to hire one of the PT officers as FT upon ratification of this agreement by both parties and hire a second PT officer as FT in the second quarter of 2022. Motion carried by unanimous vote.

## **ENGINEER'S REPORT**

### **2021 Road Paving Project**

Mr. Young provided an overview of the 2021 Road Paving Project. Following discussion, a motion was made by Mr. Thomas and seconded by Ms. Traina to authorize advertisement of the 2021 Road Paving Project. Motion carried by unanimous vote.

## **BOARD AND COMMISSION REPORTS**

Mr. Cino announced that the following minutes were included Board packets:

- Environmental Advisory Council – February 9, 2021
- Investment Committee – November 12, 2020
- Park & Recreation Board – February 8, 2021
- Planning Commission – October 28, 2020

## **DEPARTMENT REPORTS**

Mr. Cino announced that the following department reports were provided:

- Planning & Zoning Department
- Finance Department
- Fire Department
- Ambulance
- Fire Marshal
- Police Department
- Public Works Department

## **PUBLIC COMMENT**

There was no public comment.

## **ADJOURNMENT**

A motion was made by Ms. Nolan and seconded by Ms. Traina to adjourn the meeting into executive session at 7:43 p.m. Motion carried by unanimous vote.

Respectfully submitted,



David R. Nyman  
Township Manager  
Approved: April 6, 2021