

Upper Makefield Township Board of Supervisors
April 6, 2021 Meeting Minutes

The April 6, 2021 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Tom Cino at 7:35 p.m. In attendance were the following members of the Board of Supervisors: Chair Tom Cino, Vice Chair Diana Nolan, Treasurer Tim Thomas, Member Ed Ford and Member Karin Traina. Also in attendance were Township Manager David R. Nyman, Assistant Township Manager Judy Caporiccio, Township Solicitor Mary Eberle, Esq., Planning & Zoning Director Dave Kuhns and Chief Mark Schmidt.

Members of the public were also present.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mr. Cino led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

ANNOUNCEMENTS

Mr. Cino made the following announcements:

- Street sweeping of Township roads and developments will take place the week of April 19, weather permitting. Please assist by removing trash cans, recycling bins and vehicles from the roadside.
- The National Drug Takeback event will be held Saturday, April 24 from 10 a.m. – 2 p.m. at the Upper Makefield Police Dept. If you can't make this event, a dropbox is located in the Police Department lobby. Call the Township for more information.
- An executive session will follow tonight's meeting for discussion of land acquisition and personnel matters.
- We are pleased to announce that Upper Makefield has earned a statewide award from the Pennsylvania State Association of Township Supervisors (PSATS) for our Township website. This award recognizes the information provided on the website as well as how it is presented and accessed. We encourage you to visit UpperMakefield.org

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES AND BILLS PAYABLE

A motion was made by Mr. Thomas and seconded by Ms. Traina to approve the March 16, 2021 meeting minutes. Motion carried by unanimous vote.

A motion was made by Ms. Nolan and seconded by Dr. Ford to approve the April 6, 2021 Bills List in the amount of \$95,072.45. Motion carried by 4-0-1 vote with Ms. Traina abstaining.

PLANNING & ZONING ISSUES

Taylor Planning Module, 15 Greenbriar Circle

Mr. Kuhns provided an overview of the proposed Planning Module. Following discussion, a motion was made by Ms. Nolan and seconded by Mr. Thomas to approve the Taylor Planning Module. Motion carried by unanimous vote.

SOLICITOR'S REPORT

Resolution No. 2021-04-06-01 – Authorize Execution of Documents to Accept Donation of Conservation Easement

Ms. Eberle provided an overview of resolution authorizing execution of documents to accept the donation of a conservation easement. Discussion followed, and a motion was made by Ms. Nolan and seconded by Dr. Ford to approve Resolution No. 2021-04-06-01. Motion carried by unanimous vote.

The Board expressed thanks and appreciation to the Brick Family for this donation.

MANAGER'S REPORT

Resolution No. 2021-04-06-02 – Commending Girl Scout Gold Award Recipient Hannah Thomson

Mr. Cino introduced resident Hannah Thomson and presented her with the resolution acknowledging her achievement in attaining the Girl Scout Gold Award. A motion was made by Mr. Thomas and seconded by Ms. Traina to approve Resolution No. 2021-04-06-02. Motion carried by unanimous vote.

Police Officer

A motion was made by Ms. Nolan and seconded by Ms. Traina to promote part-time officer Eric Farra to the position of full-time officer, effective April 10, 2021. Motion carried by unanimous vote.

Public Works Administrative Assistant

A motion was made by Mr. Thomas and seconded by Dr. Ford to hire Patricia Fitch for the position of full-time Public Works Administrative Assistant. Motion carried by unanimous vote.

Resident Request – Real Estate Tax Late Fee Penalty Waiver

Mr. Nyman provided an overview of a resident request to waive a real estate tax late fee penalty because the resident said she did not receive the bill. Discussion followed and a motion was made by Mr. Thomas and seconded by Dr. Ford to deny the request to waive the real estate tax late fee as has been past practice with similar requests. Motion carried by unanimous vote.

ENGINEER'S REPORT

There was no Engineer's Report.

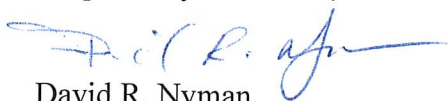
PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

A motion was made by Ms. Traina and seconded by Dr. Ford to adjourn the meeting at 7:49 p.m. Motion carried by unanimous vote.

Respectfully submitted,



David R. Nyman
Township Manager

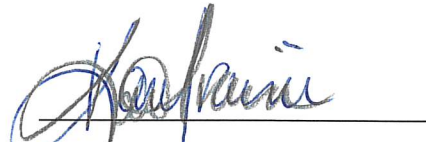
Approved: April 20, 2021

Declaration of Conflict of Interest

I, Karin Traina, hereby disclose that I have a conflict of interest with regard to matters involving the Petty Traina land development which is on the April 6, 2021 Bills List of the Board of Supervisors.

The nature of my conflict of interest is that my husband and I are the owner applicant of the land development. Please retain this disclosure with the minutes of the April 6, 2021 meeting and for any other meeting at which the Petty Traina land development escrow release is on the Bills List.

Dated: April 6, 2021



Karin Traina