

Park and Recreation Board

August 9, 2021 Meeting Minutes

The August 9, 2021 public meeting of the Upper Makefield Township Park and Recreation Board was called to order by Chair Bill Hoefer at 7:35 p.m. In attendance were the following members of the Park and Recreation Board: Chair Bill Hoefer, Vice Chair Robert Rupp, Member Jim Pearsall, Member Andy Reiss and Member Debbie Stasolla. Member Maryann Chibbaro was not present. Also in attendance was Assistant Manager Judy Caporiccio.

Members of the public were also in attendance.

Public Comment

There was no public comment.

Approval of Minutes

A motion was made by Ms. Stasolla and was seconded by Mr. Reiss to approve the July 12, 2021 minutes with an amendment to include the motion for adjournment. Motion carried by 4-0 vote. Mr. Pearsall was not present for this motion.

Fall Field Use Requests

Upper Makefield Youth Baseball/Softball League

Ray Myslinski represented UMYBSL and provided an overview of the UMYBSL Field Use Request for August 16 - November 15, 2021. The snack shed will not be used for the Fall season. UMYBSL will continue the approved maintenance plan for 2021 in lieu of field use fees:

- Prepare fields for use at the beginning of the season, purchase and spread infield mix as needed, clean dugouts, set-up and replace/repair field equipment. This is an estimated \$5,000+ expense to the League.
- Set up irrigation, fertilization and seeding plans as needed for fields.
- Mow and edge fields throughout the year as needed to maintain playability throughout the season.
- Maintain fields, snack shed, batting cages and dugouts throughout the season.

Discussion followed and a motion was made by Ms. Stasolla and seconded by Mr. Rupp to approve the request of UMYBSL for use of Lookout Park fields from August 16 - November 15, 2021 as submitted with the maintenance plan outlined. The snack shed will not be used for the Fall season. Motion carried by 4-0 vote. Mr. Pearsall was not present for this motion.

Patriot FC

Rich Thomson presented the Field Use Request of Patriot FC for August 16 - November 30, 2021. In lieu of a field use fee, the club will continue their approved maintenance plan for Brownsburg Park:

In lieu of user fees for the season, Patriot will collaborate with Township management, KJB Turf Management, and Hammer Landscaping to plan for, treat, and remediate the soccer fields.

- The soccer club commits to spending at least \$6,000* (see Patriot FC/Bucks Adult Soccer below) on landscaping and maintenance services at Brownsburg Park. The focus of these expenses will be on weed control, fertilizer, seeding, rolling the fields, and other treatments that will bring the greatest benefit to the fields.
- The club will aerate and overseed fields on a needs-based schedule, fields to be determined once evaluated and in conjunction with turf management company recommendation.
- Patriot FC will maintain or replace the soccer goals, equipment, and supplies used at the park.

- Patriot FC will reimburse the Township for their cost to winterize the irrigation system for all 5 fields.
- In addition to financial support, the club will continue to rotate goals and equipment, rest fields, use areas in between fields, and run practices outside areas of heavy use areas to preserve the fields.
- Volunteers and coaches will be at Brownsburg Park for portions of almost every day of the week during the soccer seasons. They will be observant and if improper usage or mistreatment of the fields, equipment, or courts at Brownsburg is observed, they will raise it to the Township. Trainers, coaches and volunteers will be instructed to call the police or 911 if they see something.

In return for the expense and commitment to this effort, Patriot FC requests priority usage of the (6) fields at Brownsburg for the Fall 2021 season.

Patriot FC also requests use of the snack shed on Saturdays for the 2021 Fall Intramural season. The shed will be operated by volunteers of the Council Rock North Women’s soccer program under the direction of the soccer club. As in previous years, the club will return 10% of net proceeds for the snack shed sales.

Discussion followed and a motion was made by Mr. Reiss and seconded by Ms. Stasolla to approve the Patriot FC Brownsburg Park Use Request as submitted with Patriot FC providing the maintenance plan outlined above in lieu of field use fees, reimbursing the costs of winterizing the irrigation system, and contributing 10% of net snack shed proceeds to the Township. Motion carried by unanimous vote.

Patriot FC/Bucks Adult Soccer Club Field Use Request*

Rich Thomson presented the request of Patriot FC/Bucks Adult Soccer Club and outlined a request to use two fields at Brownsburg Park on Sunday mornings from 8:00 a.m. - 12:00 p.m. from September 11 - November 30, 2021. Mr. Thomson reminded the Board that in support of their partnership, Patriot FC and Bucks Adult Soccer Club each have a board member from the other club. Additionally, Patriot FC commits to spending an additional \$1,000 in field maintenance due to additional usage from the adult soccer program. Discussion followed, and a motion was made by Mr. Rupp and seconded by Ms. Stasolla to approve the Field Use Request of Patriot FC/Bucks Adult Soccer Club for use of two fields at Brownsburg Park from 8:00 a.m. - 12:00 p.m. on Sundays from September 11 - November 30, 2021. Motion carried by unanimous vote.

2022 Budget Request Discussion/Other Business

Ms. Caporiccio noted that a meeting was held at Lookout Park with a landscape professional regarding entrance improvements, and the plan will be placed on a future agenda for discussion.

Resident Survey

The draft resident survey was distributed for further review and will be placed on an upcoming agenda.

Adjournment

A motion was made by Ms. Stasolla and was seconded by Mr. Reiss to adjourn the meeting at 8:06 p.m. Motion carried by a unanimous vote.

Respectfully submitted,

Judy Caporiccio

Judy Caporiccio
Assistant Township Manager
Approved: October 11, 2021