

**Upper Makefield Township Board of Supervisors**  
**October 19, 2021 Meeting Minutes**

The October 19, 2021 meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Tom Cino at 7:30 p.m. Participating were the following members of the Board of Supervisors: Chair Tom Cino, Vice Chair Diana Nolan, Treasurer Tim Thomas, Member Ed Ford and Member Karin Traina. Also in attendance were Township Manager David R. Nyman, Assistant Township Manager Judy Caporiccio, Township Solicitor Mary Eberle, Esq., and Chief Mark Schmidt.

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mr. Cino led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

**ANNOUNCEMENTS**

Mr. Cino made the following announcements:

- We are happy to report that River Road is now open in Upper Makefield Township. We again extend our appreciation to PennDOT and the Township team for the coordinated effort to repair and reopen the road ahead of schedule.
- October 23 is the Bucks County Medication Disposal Program. Stop by the Upper Makefield Police station from 10 a.m. – 2 p.m. for safe disposal of unused medications. If you can't make it on the 23<sup>rd</sup>, a drop box is located in the Police Department lobby and is accessible Monday-Friday during business hours.
- The final Household Hazardous Waste Collection event for 2021 is scheduled for October 30 at Strayer Middle School in Quakertown. Registration is required. Visit [BucksCounty.org\Recycling](http://BucksCounty.org/Recycling) for details and registration.
- The 4th Annual Shop with a Cop event is scheduled for December 11, 2021. In partnership with surrounding departments, Upper Makefield officers volunteer their time to shop with Council Rock elementary and middle school students who are facing a challenge or hardship. Shop with a Cop is a national program sponsored by Target and is funded through donations. Visit [UpperMakefield.org](http://UpperMakefield.org) for information on how to support the program.
- An Executive Session was held prior to this evening's meeting to discuss personnel matters.
- The next Regular Board of Supervisors meeting is scheduled for Wednesday, November 3 at 7:30 p.m. due to Election Day. Check the Township website for details and updates.

**SPECIAL ITEM**

Officer Ryan Moore was sworn in as an Upper Makefield Township Police Officer by The Honorable Mick Petrucci.

**PUBLIC COMMENT**

There was no public comment.

**APPROVAL OF MINUTES AND BILLS PAYABLE**

A motion was made by Mr. Thomas and seconded by Ms. Traina to approve the October 5, 2021 meeting minutes. Motion carried by unanimous vote.

A motion was made by Ms. Nolan and seconded by Dr. Ford to approve the October 19, 2021 Bills Payable List in the amount of \$216,246.43. Motion carried by unanimous vote.

**PLANNING & ZONING ISSUES**

There were no Planning and Zoning issues.

## **SOLICITOR'S REPORT**

### **Ostaniewicz Solar Panel Installation, 1042 Washington Crossing Road**

Ms. Eberle provided an update regarding the Ostaniewicz Solar Panel Installation proposal and advised the Board that the applicant has been in communication, has indicated that an extension would be forthcoming, but has not provided an extension as of the start of the meeting. A motion was made by Ms. Nolan and seconded by Ms. Traina to deny the application, subject to a condition that if an extension is received in the next 48 hours, there will be no denial, and the matter will be extended. Motion carried by a unanimous vote.

## **MANAGER'S REPORT**

### **2022 Fee Schedule**

Mr. Nyman provided an overview of the proposed 2022 Fee Schedule, which was reviewed at the September 20 Budget Workshop. A motion was made by Mr. Thomas and seconded by Dr. Ford to approve the 2022 Fee Schedule. Motion carried by unanimous vote.

### **Resolution No. 2021-10-19-01 – Adoption of 2022 Budget**

Mr. Nyman introduced the resolution and reviewed the 2022 budget process, noting that the Preliminary 2022 Budget has been advertised, made available for public inspection at the Township office, posted on the Township website and may be considered for adoption. Mr. Nyman noted that this budget as presented will reduce taxes by 0.3525 mils. A motion was then made by Ms. Traina and seconded by Ms. Nolan to adopt Resolution No. 2021-10-19-01. Motion carried by unanimous vote.

### **Resolution No. 2021-10-19-02 – Tax Levy**

Mr. Nyman introduced the resolution establishing the 2022 Real Estate Tax rate. A motion was then made by Mr. Thomas and seconded by Ms. Traina to approve Resolution No. 2021-10-19-02. Motion carried by unanimous vote.

### **Resolution No. 2021-10-19-03 - Adoption of Bucks County 2021 Hazard Mitigation Plan Update**

Mr. Nyman introduced the resolution adopting the Bucks County 2021 Hazard Mitigation Plan Update. Following discussion, a motion was made by Ms. Nolan and seconded by Dr. Ford to approve Resolution No. 2021-10-19-03. Motion carried by unanimous vote.

### **Public Works Equipment Sale**

#### **2006 Ringo Trailer**

Mr. Nyman reported on the bid for sale of a 2006 Ringo Trailer that was listed on Municibid. A motion was made by Mr. Thomas and seconded by Ms. Traina to accept the bid of Jacques Colmaire in the amount of \$800.00 for the purchase of the 2006 Ringo Trailer. Motion carried by unanimous vote.

#### **Crafco EZ Pour Melter with Wire Brush**

Mr. Nyman reported on the bid for sale of a Crafco EZ Pour Melter with Wire Brush that was listed on Municibid. A motion was made by Ms. Nolan and seconded by Dr. Ford to accept the bid of Lacy Ponsart in the amount of \$3,000.00 for the purchase of the Crafco EZ Pour Melter with Wire Brush. Motion carried by unanimous vote.

## **ENGINEER'S REPORT**

The Engineer's Report was included in Board packets.

**BOARD AND COMMISSION REPORTS**

Mr. Cino announced that the Environmental Advisory Council minutes of August 10, 2021 and September 14, 2021, and the Park & Recreation Board minutes of August 9, 2021 were included in the Board packets.

**DEPARTMENT REPORTS**

Mr. Cino announced that the following department reports were provided:

- Planning & Zoning Department
- Finance Department
- Fire Department
- Fire Marshal
- Police Department
- Public Works Department

**PUBLIC COMMENT**

There was no public comment.

**ADJOURNMENT**

A motion was made by Dr. Ford and seconded by Ms. Nolan to adjourn the meeting at 7:48 p.m. Motion carried by unanimous vote.

Respectfully submitted,



David R. Nyman  
Township Manager

Approved: November 16, 2021