

**Upper Makefield Township Board of Supervisors
January 3, 2022 Reorganization Meeting Minutes**

The January 3, 2022 Reorganization meeting of the Upper Makefield Township Board of Supervisors was called to order by Mr. Cino at 7:30 p.m. In attendance were the following members of the Board of Supervisors: Tom Cino, Ed Ford, Tim Thomas. Also in attendance were Township Manager David R. Nyman and Assistant Township Manager Judy Caporiccio

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mr. Cino led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

ANNOUNCEMENTS

Mr. Cino stated that in consideration of current covid conditions, attendance at this evening has been limited for safety reasons.

ADMINISTRATION OF OATHS OF OFFICE – The Honorable Mick Petrucci

District Judge Mick Petrucci administered Oaths of Office to Elected Auditor Alison Strobel, Tax Collector Rich Krollman, Supervisor Yvette E. Taylor, Supervisor Ben Weldon and Supervisor Tom Cino.

PUBLIC COMMENT

There was no public comment.

RE-ORGANIZATION OF THE BOARD

Appointment of Interim Chair

A motion was made by Mr. Cino and seconded by Mr. Thomas to appoint Township Manager David Nyman as Interim Chair. Motion carried by unanimous vote.

Election of Chair

Mr. Nyman then accepted nominations for Chair. A motion was made by Mr. Thomas and seconded by Dr. Ford to nominate Tom Cino as Chair. Motion carried by unanimous vote.

Mr. Cino presided over the meeting from this point.

Election of Vice Chair

A motion was made by Mr. Thomas and seconded by Mr. Cino to nominate Dr. Ford as Vice Chair. Motion carried by unanimous vote.

**Election of Township Treasurer & Set Treasurer's Bond
(Bond Currently set at \$1,000,000)**

A motion was made by Mr. Cino and seconded by Dr. Ford to nominate Mr. Thomas as Township Treasurer and to set the bond for Township Treasurer at \$1,000,000. Motion carried by unanimous vote.

APPOINTMENT OF TOWNSHIP MANAGER AND CONSULTANTS

A motion was made by Mr. Weldon and seconded by Dr. Ford and approved unanimously to maintain status quo for the following appointments:

Township Manager/Township Secretary/Right to Know Officer – David R. Nyman
Township Assistant Manager/Assistant Right to Know Officer – Judy Caporiccio
Township Solicitor – Mary Eberle, Esq. – Grim, Biehn & Thatcher
Township Engineer – Larry Young, P.E. – Tri-State Engineers and Land Surveyors, Inc.

Township Water and Sewer Engineer – Tom Zarko, P.E., CKS Engineers, Inc.
Township Labor Counsel – Ryan Cassidy, Esq. – Eckert Seamans

BOARD OF SUPERVISORS – LIAISON APPOINTMENTS

A motion was made by Mr. Cino and seconded by Dr. Ford to appoint the following liaisons for 2022:

Planning Commission – Ed Ford
Park & Recreation Board – Tom Cino
Historical Advisory Commission - Ben Weldon
Historic Architectural Review Board - Ben Weldon
Fire Company - Tom Cino
Police Department - Ed Ford
Council Rock School Board - Yvette Taylor
Environmental Advisory Council/Open Space - Ed Ford
Financial Advisory Committee - Ben Weldon
Investment Committee - Tim Thomas
Non-Uniformed Employees - Yvette Taylor
National Veterans' Cemetery - Tim Thomas
Public Works - Yvette Taylor
Emergency Management - Tim Thomas
Agricultural Security Advisory Board (voting member and Chair) - Ed Ford
Jointure Representative - Tom Cino
PSATS Voting Delegate for 2022 - Tim Thomas

Motion carried by unanimous vote.

FINANCIAL INSTITUTIONS

A motion was made by Mr. Cino and seconded by Mr. Thomas to authorize that Township funds be deposited with First National Bank & Trust Co. of Newtown, Penn Community Bank, PLGIT (Pennsylvania Local Government Investment Trust), Huntington National Bank and Capital One. Motion carried by unanimous vote.

RESOLUTION NO. 2022-01-03 – AUTHORIZING BANK SIGNATURES

A motion was made by Mr. Cino and seconded by Ms. Taylor to approve Resolution No. 2022-01-03 authorizing bank signatures. Motion carried by unanimous vote.

2022 MILEAGE RATE

A motion was made by Mr. Cino and seconded by Dr. Ford to set the mileage rate for 2022 at the IRS designated rate of 58.5 cents per mile. Motion carried by unanimous vote.

NEWSPAPER/MEETING DATES

A motion was made by Mr. Cino and seconded by Mr. Thomas to establish that Legal Notices be placed in the Advance, Courier Times or Philadelphia Inquirer. Motion carried by unanimous vote.

2022 BOARD OF SUPERVISORS MEETING DATES

A motion was made by Mr. Cino and seconded by Ms. Taylor to establish the first and third Tuesdays as meeting days for the Board of Supervisors in 2022 with the exceptions of Wednesday, May 18 due to Election Day. All meetings to be held at the Municipal Building beginning at 7:30 p.m. Motion carried by unanimous vote.

BOARD AND COMMISSION REAPPOINTMENTS

Mr. Cino read the names of volunteer reappointments to Township boards and committees with corresponding terms. A motion was made by Mr. Cino and seconded by Mr. Thomas to approve the reappointments and terms listed below.

Mr. Weldon proposed tabling the vote on reappointments until the next meeting to allow him more time to review and research.

Ms. Taylor agreed with tabling the reappointments to allow more time for research and due diligence.

Mr. Thomas shared that finding dedicated volunteers can be difficult, noting that those being reappointed have been previously vetted.

Mr. Cino stressed the value of the volunteers as assets to the community, also noting that they have been previously vetted.

Dr. Ford noted the significant impact these volunteers have had on the community and expressed support for their reappointment.

Following a roll call vote, the motion carried by a 3-2 vote with Ms. Taylor and Mr. Weldon voting in opposition.

- A. Planning Commission - Harry Barfoot
Term expires 12/31/25
- B. Park & Recreation Board – Robert Rupp
Term expires 12/31/26
- C. Environmental Advisory Council
Term expires 12/31/24 – Cathy Magliocchetti
Term expires 12/31/24 – Harry Barfoot
- D. Historical Advisory Commission
Term expires 12/31/26 – Diana Kelly
- E. Council Rock Senior Center Board
Term expires 12/31/22 – William Kennedy
- F. Historic Architectural Review Board (HARB)
Term expires 12/31/22 – James Galvin
- G. Zoning Hearing Board
Term expires 12/31/26 – Jane Johnson
- H. Financial Advisory Board
Term expires 12/31/24 – Harold Tamburro
- I. Investment Committee
Term expires 12/31/25 – Neil Werberig

APPROVAL OF MINUTES AND BILLS

A motion was made by Dr. Ford and was seconded by Mr. Thomas to approve the December 21, 2021 Board of Supervisors meeting minutes. Motion carried by a unanimous vote.

A motion was made by Mr. Thomas and seconded by Dr. Ford to approve the January 3, 2022 Bills Payable List in the amount of \$32,893.52. Motion carried on a unanimous vote.

MANAGER'S REPORT

There was no Manager's Report.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

A motion was made by Ms. Taylor and seconded by Mr. Weldon to adjourn the meeting at 7:58 p.m. Motion carried by unanimous vote.

Respectfully submitted,



David R. Nyman
Township Manager
Approved: January 18, 2022