

Upper Makefield Township Board of Supervisors December 21, 2021 Meeting Minutes

The December 21, 2021 meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Tom Cino at 8:44 p.m. Participating were the following members of the Board of Supervisors: Chair Tom Cino, Vice Chair Diana Nolan, Treasurer Tim Thomas, Member Ed Ford and Member Karin Traina. Also in attendance were Assistant Township Manager Judy Caporiccio, Township Solicitor Mary Eberle, Esq., Township Engineer Larry Young, P.E. and Chief Mark Schmidt.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mr. Cino led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

ANNOUNCEMENTS

Mr. Cino made the following announcements:

- The Crossing reenactment will take place at Washington Crossing Historic Park on Saturday, December 25. Activities begin at noon and the Crossing will take place at 1:00. More information is available at WashingtonCrossingPark.org
- Township offices will be closed for the holidays on Dec 23, Dec 24 and Dec 31
- The 2022 Reorganization meeting of the Board of Supervisors will be held on Monday, January 3, 2022 at 7:30 p.m.
- The Annual Meeting of the Board of Elected Auditors will be held on Tuesday, January 4, 2022 at 3:00 p.m.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES AND BILLS PAYABLE

A motion was made by Ms. Traina and seconded by Ms. Nolan to approve the December 7, 2021 meeting minutes with an amendment on page 3 to change “opportunities for BMPs” to “opportunities for infiltration” in Mr. Young’s response for recommendations. Motion carried by unanimous vote.

A motion was made by Mr. Thomas and seconded by Dr. Ford to approve the December 21, 2021 Bills Payable List in the amount of \$525,450.18. Mr. Cino noted transfers to side funds and the Capital Reserve Fund are included. Motion carried by unanimous vote.

PLANNING & ZONING ISSUES

There were no Planning and Zoning issues.

SOLICITOR’S REPORT

There was no Solicitor’s Report.

ASSISTANT MANAGER’S REPORT

Letter of Resignation – Auditor Richard Krollman

Ms. Caporiccio referenced the letter of resignation in Board packets from Elected Auditor Richard Krollman. He was recently elected tax collector and cannot hold both elected positions. A motion was made by Dr. Ford and seconded by Ms. Nolan to accept the resignation of Auditor Richard Krollman. Motion carried by unanimous vote.

Request to Release Maintenance Bond for Dutchess Farm Estates WWT System

Ms. Caporiccio provided an overview of the request to release the maintenance bond for Dutchess Farm Estates Wastewater Treatment System. Following discussion, a motion was made by Mr. Thomas and seconded by Dr. Ford to approve release of the bond conditioned upon review and approval by Water/Sewer Engineers CKS. Motion carried by unanimous vote.

ENGINEER'S REPORT

Mr. Young provided highlights of the Engineer's Report in Board packets. He noted that the repair/replacement of the Streetscape decorative crosswalks, including underlayment if needed, will be added to several future road paving projects, including as an Alternate in the 2022 paving project.

Ms. Traina thanked Mr. Young for his detailed review and assessment to determine and address the issues with the crosswalks.

Dr. Ford noted that the EAC made a site visit to a property with a potential Riparian Grant Application and noted erosion from various causes. The EAC requested that Mr. Young assess the Bridlewood Farms Estate stormwater management systems, and that the Solicitor then review the HOA stormwater maintenance agreements for compliance. Potential dates for a site visit will be circulated to the Board of Supervisors and EAC.

BOARD AND COMMISSION REPORTS

Mr. Cino announced the Environmental Advisory Council minutes of November 9, 2021, the Historical Advisory Commission minutes of February 4, 2020 and the Investment Committee minutes of August 19, 2021 were included in the Board packets.

DEPARTMENT REPORTS

Mr. Cino announced that the following department reports were provided:

- Planning & Zoning Department
- Finance Department
- Fire Department
- Fire Marshal
- Police Department
- Public Works Department

SPECIAL ITEMS

Mr. Cino acknowledged the following employee milestone anniversaries achieved in 2021:

5 years - Officer Jerry Russi

15 years – Officer Robert Fuchs

20 years – Public Work Superintendent Bruce Scott

Mr. Cino then acknowledged the following volunteers, whose terms are ending in 2021:

Jim Pearsall – Park & Recreation Board since 2007

Bill Hoefler – Park & Recreation Board since 2012

Mr. Cino recognized both Jim and Bill for the instrumental roles they played in development of the Township parks and park amenities enjoyed by the community today, such as the playgrounds, pavilion, picnic area, courts and walking trail.

Joe Linus – Vacancy Board Chair 2015-2021

Mr. Cino then acknowledged and thanked Supervisors Diana Nolan and Karin Traina on behalf of the Board and the staff, highlighted their contributions as elected officials and presented them with certificates and clocks commemorating their service. He congratulated Ms. Taylor and Mr. Weldon on their recent elections and welcomed them to the Board of Supervisors.

Mr. Thomas also thanked Park & Recreation Board volunteers Mr. Pearsall and Mr. Hoefer and school board member Andy Block for their service to the community, highlighting their contributions. He then expressed appreciation to Ms. Nolan and Ms. Traina for their dedication during their tenures as elected supervisors, and he expressed gratitude to the Township staff, fire, police and public works departments.

Dr. Ford echoed appreciation to Supervisors Nolan and Traina for their service and for their compassion for the community, and he welcomed the new supervisors.

Ms. Traina thanked the Board for the opportunity to serve the community as a supervisor when appointed to fill a vacancy. She encouraged future boards to work together to ensure the continuation of thoughtful planning, financial security and excellent services provided by the Township. Ms. Traina commended the supervisors, staff and consultants for the level of services provided to residents.

Ms. Nolan thanked the community for the privilege of serving the community, and thanked the staff and consultants for their support and guidance throughout her tenure..

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

Mr. Cino wished all a happy, safe new year and adjourned the meeting at 9:06 p.m.

Respectfully submitted,



Approved: January 3, 2022