

Upper Makefield Township Board of Supervisors
February 1, 2022 Meeting Minutes

The February 1, 2022 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Tom Cino at 7:30 p.m. In attendance were the following members of the Board of Supervisors: Chair Tom Cino, Vice Chair Ed Ford, Treasurer Tim Thomas, Member Yvette E. Taylor and Member Ben Weldon. Also in attendance were Township Manager David R. Nyman, Assistant Township Manager Judy Caporiccio, Township Solicitor Mary Eberle, Esq., Township Engineer Larry Young, P.E., and Assistant Zoning Officer Denise Burmester.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mr. Cino led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

ANNOUNCEMENTS

Mr. Cino made the following announcements:

- An Executive Session was held prior to this evening's meeting for personnel matters.
- The Upper Makefield Business Association is collecting gently used coats, backpacks, hats, gloves, scarves and new socks for the homeless. A collection box is located in the lobby of the Township building until this Friday, February 4.
- And finally, we would like to extend our thanks and appreciation to our Public Works crew who treated Township roads in advance of the weekend snowstorm and then plowed throughout the weekend to keep the roads safe.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES AND BILLS PAYABLE

A motion was made by Mr. Thomas and was seconded by Ms. Taylor to approve the January 18, 2022 meeting minutes. Motion carried by unanimous vote.

A motion was made by Ms. Taylor and was seconded by Dr. Ford to approve the January 18, 2022 Special Meeting Minutes. Motion carried by unanimous vote.

Mr. Cino read into the record the Bills List for February 1, 2022. A motion was made by Mr. Thomas and was seconded by Dr. Ford to approve the February 1, 2022 Bills Payable List in the amount of \$79,252.52. Motion carried by unanimous vote.

PLANNING & ZONING ISSUES

K&D Venture, LLC Zoning Hearing Board Application, 1253 River Road

Ms. Burmester introduced applicant Kevin Reilly who presented his application for a variance to install an 8 ft. deer fence around his property, where he intends to plant Chestnut trees and an orchard. During discussion, Mr. Reilly noted that the property is part of Act 319 related to farmland and forest land and the neighbors have not expressed objection to his plan. Dr. Ford suggested consideration of permanently preserving the land through a conservation easement. A motion was made by Mr. Cino and was seconded by Mr. Weldon to take a neutral position on this application. Motion carried by unanimous vote.

SOLICITOR'S REPORT

There was no Solicitor's Report.

MANAGER'S REPORT

Planning & Zoning Department

Director of Planning & Zoning

A motion was made by Mr. Thomas and was seconded by Mr. Weldon to promote Denise Burmester to the position of Director of Planning & Zoning and Code Enforcement Officer. Motion carried by unanimous vote.

Part-Time Permit Clerk

Mr. Nyman requested authorization to advertise for a part time permit clerk for the Planning & Zoning Department. A motion was made by Mr. Thomas and seconded by Ms. Taylor to authorize advertisement of a part-time permit clerk for the Planning & Zoning Department. Motion carried by unanimous vote.

Public Works Laborer

A motion was made by Ms. Taylor and seconded by Dr. Ford to accept the resignation of the Public Works Laborer Michael Taylor. Motion carried by unanimous vote.

A motion was made by Mr. Cino and seconded by Mr. Thomas to authorize the Township Manager to hire Edward "Chip" Coff as an interim Public Works Laborer. Motion carried by a unanimous vote.

Volunteer Committees Overview

Mr. Nyman provided an overview of the current Township volunteer boards and committees. There was discussion about the Traffic Safety Committee, which was established to develop a policy for traffic calming requests, and the potential to repurpose it for considering current traffic issues. A motion was made by Mr. Cino and seconded by Mr. Thomas to direct staff to create updated language to repurpose the current Traffic Safety Committee. Motion carried by a unanimous vote.

ENGINEER'S REPORT

Horner, 482 Pineville Road, Site Work Construction Escrow Release #1

Mr. Young provided an overview of the project and recommended approval of site work construction escrow release #1. Mr. Weldon requested clarification of the establishment of escrows and their purpose. A motion was made by Ms. Taylor and seconded by Dr. Ford to approve the Site Work Construction Escrow Release #1 in the amount of \$44,405.45. Motion carried by a unanimous vote.

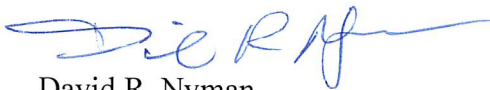
PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

A motion was made by Mr. Thomas and was seconded by Ms. Taylor to adjourn the meeting at 8:14 p.m. Motion carried on unanimous vote.

Respectfully submitted,



David R. Nyman
Township Manager

Approved: February 15, 2022