

## **Park and Recreation Board March 14, 2022 Meeting Minutes**

The March 14, 2022 public meeting of the Upper Makefield Township Park and Recreation Board was called to order by member Robert Rupp at 7:35 p.m. In attendance were the following members of the Park and Recreation Board: Chair Robert Rupp, Vice Chair Debbie Stasolla, and Member Andy Reiss. Member Maryann Chibbaro participated by telephone. Also in attendance were Assistant Manager Judy Caporiccio and Supervisor Liaison Tom Cino.

Members of the public were also in attendance.

### **Public Comment**

There was no public comment.

### **Approval of Minutes**

A motion was made by Mr. Reiss and was seconded by Ms. Stasolla to approve the January 10, 2022 minutes. Motion carried by unanimous vote.

### **Field Use Request**

#### **Patriot FC Youth & Adult Soccer**

Rich Thomson, President of Patriot FC, outlined the club's field use request and maintenance plan, outlined below, for use of Brownsburg Park for Spring 2022 for the youth and adult soccer leagues.

In lieu of user fees for the season, Patriot FC will collaborate with Township management, KJB Turf Management, and Hammer Landscaping to plan for, treat, and remediate the soccer fields.

- Patriot FC will commit to spending at least \$6,000 on landscaping and maintenance services at Brownsburg. These expenses will focus on weed control, fertilizer, seeding, rolling fields, and other treatments that will bring the greatest benefit to the fields.
- Field resting to be determined once final registration numbers for the season are known.
- Aerate and overseed fields on a needs-based schedule, exact fields to be determined following an evaluation in the early Spring (March-April).
- Patriot FC will pay to maintain or replace the soccer goals, equipment, and supplies used at the park.
- In addition to financial support, Patriot FC will continue to rotate goals and equipment, use areas between fields, and run practices outside areas of heavy use to preserve the fields.
- Volunteers and coaches will be at Brownsburg for portions of almost every day of the week during the soccer seasons and will be observant and report observed improper usage or mistreatment of the fields, equipment, or courts at Brownsburg to the Township. Trainers, coaches and volunteers will be instructed to call the police or 911 if they see something.

In return for our expense and commitment to this effort, Patriot FC requested priority usage of the (6) fields. The club is not requesting use of the snack shed for the Spring season.

Discussion followed, and a motion was made by Ms. Stasolla and seconded by Mr. Reiss to approve the Field Use Request of Patriot FC for youth and adult soccer from March 18 – June 30, 2022 with Patriot FC providing the maintenance plan outlined above in lieu of field use fees and reimbursing the cost of winterizing the irrigation system. Motion carried by unanimous vote.

### **Upper Makefield Youth Baseball League**

Mike Castello, Vice President of UMYBL, presented the club's Spring Field Use Request and maintenance plan for Lookout Park:

- Prepare fields for use at the beginning of the season - purchase and spread infield mix as needed, clean dugouts, set-up and replace/repair field equipment. This is an estimated \$5,000+ expense that the League will incur.
- Set up irrigation, fertilization and seeding plans as needed for fields.
- Mow and edge fields during the playing season as needed to maintain playability. In the spring/summer months, mowing will occur every 7-14 days.
- Maintain fields, snack-sheds, batting cages and dugouts throughout the season.

Discussion followed, and a motion was made by Mr. Reiss and seconded by Ms. Stasolla to approve the request of UMYBL for use of Lookout Park fields and snack stand from April 1-June 30, 2022 as submitted conditioned upon the club providing the maintenance plan above in lieu of field use fees and contributing 10% of concession stand proceeds to the Township. Motion carried by unanimous vote.

Mr. Castello noted that Opening Day is scheduled for Saturday, April 2.

### **Temporary Promotional Banner Permit Request – UMYBL**

Pursuant to Resolution No. 2010-11-17-01, UMYBL submitted a Temporary Promotional Banner Permit request for Lookout Park and George's Field for 2022. A motion was made by Ms. Stasolla and was seconded by Mr. Reiss to recommend approval of the Temporary Promotional Banner Permit Request submitted by UMYBL. Motion carried by unanimous vote. The request will be forwarded to the Planning & Zoning Department for review and approval.

### **Resident Survey Results**

The Board began a cursory review of the Park & Recreation Resident Survey results. Ms. Caporiccio noted that the survey was distributed through Sol Feinstone Elementary School, UMYBL, Patriot FC, the Homeowner's Associations, the Township's email distribution list, and was posted on the Township website. Review and discussion of the survey results will be placed on upcoming agendas with the anticipation that new members will soon be appointed to fill the three vacant positions and be part of the discussions, planning and research for future projects.

Ms. Stasolla suggested providing an overview of the Board's roles and responsibilities for new members at their first meeting. Board consensus was to also continue the past practice of holding a meeting at each park.

### **Lookout Park Entrance Improvement Update**

Mr. Rupp provided an overview of a meeting at Lookout Park with Mr. Rupp, Mr. Reiss, Ms. Caporiccio, Public Works Superintendent Bruce Scott and landscaper Warren Brelsford of WDB Landscaping to review entrance improvements. During that meeting, Mr. Brelsford offered suggestions in plant choices that will be conducive to the soil conditions at Lookout Park and are deer resistant. He will provide a sketch for review. Staff will arrange a meeting on site with Mr. Brelsford to review his sketch plan. Mr. Scott noted that the Public Works Department will install the fencing and will coordinate with Mr. Brelsford during the project.

The Board then reviewed options for a message center. Consensus was to replace the existing deteriorating display board with a medium sized, double-sided message board relocated to the main

pathway entrance.

There was preliminary discussion of field map sign options for both parks, one new sign near the pathway entrance at Lookout Park and one to replace the deteriorated sign at Brownsburg Park.

**Other Business**

There was no other business.

**Adjournment**

A motion was made by Ms. Stasolla and was seconded by Mr. Reiss to adjourn the meeting at 8:58 p.m. Motion carried by a unanimous vote.

Respectfully submitted,



Judy Caporiccio

Assistant Township Manager

Approved: April 11, 2022