

Upper Makefield Township
Department of Planning & Zoning

New House Construction

General Information

Lot Numbers and Address. All documents submitted must show the property clearly marked with lot numbers and address. Address number placards are available for purchase at the Township Municipal Building.

Fee Schedule. A current fee schedule (updated annually) can be found on our website uppermakefield.org/departments/planning-and-zoning

Required Forms and Submissions

- Zoning Occupancy and Use Permit Application** (with impervious calculations)
- Building Permit Application.**
- Professional Services Agreement** to pay for Township consultant reviews. Please see the current fee schedule for escrow dollar requirements to be submitted.
- Grading - Drainage Application.** With this application, you must submit 2 sets of sealed grading plans. The submission must include a copy of the completed Bucks County Conservation District application. The Conservation District's application is called the Erosion and Sediment Control Application.
- Driveway Application.**
- Septic Permit issued by the Bucks County Department of Health**
- Well Drilling Permit Application.** Include permit to modify/install a well, as issued by the Bucks County Department of Health.
- Electrical Application.** With this application you must submit an electrical plan that has been approved by a third-party Electrical Inspector.
- Plumbing Application.** With this application you must submit 2 copies of the plumbing riser diagram and HVAC plans.
- Structural Plans:** 2 sealed sets
- Insurance.** Upper Makefield Township must be listed as "Certificate Holder" on a current Certificate of Insurance for all contractors, electricians and/or plumbers.
- PA Contractor Registration Certificate.** Please submit a copy of the contractor's PA Contractor Registration Certificate.
- Residential Disclosure Statement**

All Township forms can be found at the following link:

<https://uppermakefield.org/departments/planning-and-zoning/permits-applications/>

Applications and supporting documents can be submitted via email to CodeOffice@uppermakefield.org