

# Upper Makefield Township

1076 Eagle Road | Newtown, PA 18940 | p 215.968.3340 | f 215.968.9228 | [www.uppermakefield.org](http://www.uppermakefield.org)

Received by:	DATE: _____ 20 _____	ZONING DISTRICT: _____	TAX MAP PARCEL NUMBER 47- _____
<b>Business Certificate of Occupancy &amp; Zoning Use Permit Application</b>			
Applicant Name			Applicant E-mail Address
Applicant Phone #	(      )	Additional #	
Applicant Address			City / Zip
Owner Name			Owners E-mail Address
Owner Address:			City / Zip
Owner Phone #	(      )	Additional #	
Business Name			Business Website:
Business Phone #			Business E-mail Address
Business Location			Business Mailing Address
Date of Occupancy:	Number of Employees:	Number of Parking Spaces:	Hours of Operation:
	Number of Dining Seats:	Occupancy Load:	Building Square footage: _____ Business Square footage: _____
Hazardous Materials List	1)  2)		Other Business or Use of Property &/ or Building

**NOTICE:** The Upper Makefield Township Fire Marshal's inspection and requirements must be completed before a Certificate of Occupancy may be issued by the Zoning Officer.

It is understood and agreed by this application that any error, misstatement or misrepresentation of material fact, either with or without intention on the part of this applicant, such as might or would cause refusal to this permit or any change in the use of structure of land made subsequent to the issuance of this permit, with approval of the Zoning Officer, shall constitute sufficient ground for the revocation of this permit.

( ) DENIED ( ) APPROVED FOR USE

AS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Planning & Zoning  
Director \_\_\_\_\_ Date: \_\_\_\_\_

Applicants Signature \_\_\_\_\_ Date \_\_\_\_\_

Applications and supporting documents can be submitted via email to [CodeOffice@uppermakefield.org](mailto:CodeOffice@uppermakefield.org)

## OFFICE OF THE FIRE MARSHAL

### COMMERCIAL PLAN REVIEW REQUIREMENTS

Below is a synopsis of requirements relative to submitting a plan-review leading to approval by the Fire Marshal in compliance with the most recently adopted ICC - International Fire Code. A complete and timely submittal of all identified topics will ensure a prompt review process leading to approval.

- AIA and Engineering stamp applied, signed and dated
- Name, contact cell number and email for project-lead individual
- Emergency Lighting identified (hard wired / battery back-up)
- Emergency Exit Signing
- Fire Extinguishers (type identified)
- Exit Egress identified
- Special Interior Finishes (fire rating)
- Occupancy Load (Tenant Fit-Out Calculation)
- Aisle Egress and Width
- Exterior Fire Lanes and Marking
- Documents Calling-Out Fire Alarm System
- Documents Calling-Out Fire Suppression Systems
- Knox-Box REQUIRED details and location for Fire Department access
- Fire Marshal to be notified via email [jckfm272@aol.com](mailto:jckfm272@aol.com) the day/date plans are submitted to Planning and Zoning

Average turn-around time for initial review of "Stamped Drawings" is 10 business days once all requested criteria have been met.

John C. Kernan, Chief FM-272

Fire Code Official PA L&I #004802 / ICC #5318575 / NFPA CFI-10-0123