

**Upper Makefield Board of Supervisors**  
**July 19, 2022 Meeting Minutes**

The July 19, 2022 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Tom Cino at 7:30 p.m. In attendance were the following members of the Board of Supervisors: Chair Tom Cino, Vice Chair Ed Ford, Treasurer Tim Thomas, Member Yvette Taylor and Member Ben Weldon. Also in attendance were Township Manager David R. Nyman, Township Solicitor Mary Eberle, Esq., Township Engineer Larry Young, P.E., and Planning & Zoning Director Denise Burmester.

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mr. Cino led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

**ANNOUNCEMENTS**

Mr. Cino announced that there was an executive session prior to this evening's meeting to discuss personnel matters and potential litigation.

**PUBLIC COMMENT**

There was no public comment.

**APPROVAL OF MINUTES AND BILLS PAYABLE**

A motion was made by Mr. Thomas and seconded by Mr. Weldon to approve the June 21, 2022 meeting minutes. Motion carried by unanimous vote.

A motion was made by Dr. Ford and seconded by Ms. Taylor to approve the July 19, 2022 Bills Payable List in the amount of \$367,234.22. Motion carried by unanimous vote.

**PLANNING & ZONING ISSUES**

**Spoooner Zoning Hearing Board Application, 23 Buckmanville Road**

John Richardson, P.E. of Dumack Engineering represented the applicant and provided an overview of the application requesting a variance to build an addition and pole barn on slopes in excess of 15% and to remove trees in excess of 10 inches in diameter for the construction. Mr. Spoooner then shared background on his project. Discussion followed with concerns expressed regarding stormwater mitigation, the size of the proposed pole barn, the lack of information regarding the proposed retaining walls, the fact that most of the trees had already been removed, and the size of the new septic system. A motion was made by Mr. Cino and seconded by Mr. Thomas to recommend that the Zoning Hearing Board deny this application. Motion was carried by unanimous vote.

**Hampton Moore SD Plans**

Mrs. Burmester informed the Board that the Hampton Moore SD plans were available for signature.

**SOLICITOR'S REPORT**

There was no Solicitor's Report.

**MANAGER'S REPORT**

**Public Works Foreman**

This item was removed from consideration.

**MS4 Presentation – Wes Plaisted, Tri-State Engineering**

Wes Plaisted, P.E. of Tri-State Engineering provided an educational presentation explaining the importance of preventing stormwater pollution and describing the Township's MS4 (Municipal Separate Storm Sewer System) Stormwater Management Program.

## **ENGINEER'S REPORT**

### **2022 Road Paving Project**

#### **Change Order #1**

Mr. Young provided an overview of the 2022 Road Paving Project and recommended approval of Change Order # 1 reducing the contract amount by (\$9,554.16). Following discussion, a motion was made by Dr. Ford and seconded by Mr. Weldon to approve the 2022 Road Paving Project Change Order #1 in the amount of (\$9,554.16). Motion carried by unanimous vote.

#### **Payment Request #1**

Mr. Young reported that the 2022 Road Paving Project is complete and recommended approval of Payment Request # 1 in the amount of \$647,350.34. Discussion followed and a motion was made by Mr. Thomas and seconded by Ms. Taylor to approve the 2022 Road Paving Project Payment Request #1 in the amount of \$647,350.34. Motion carried by unanimous vote.

#### **Deer Ridge Site Work Construction Escrow Release #4 (Final)**

Mr. Young provided an overview of the request for the Deer Ridge Development Site Work Construction Escrow Release #4 (Final) and recommended approval. Following discussion, a motion was made by Dr. Ford and seconded by Mr. Weldon to approve the Deer Ridge Development Site Work Construction Escrow Release #4 (Final) in the amount of \$85,973.93, subject to submission of a maintenance bond in the amount of \$52,751.60 with language approved by the Township Solicitor. Motion carried by unanimous vote.

#### **Great Hills Road Drainage Project**

Mr. Young provided an overview of the project and recommended awarding the Great Hills Road Drainage Project to the lowest responsible bidder C.H. Cornell Excavating LLC. A motion was made by Ms. Taylor and seconded by Mr. Thomas to award the Great Hills Road Drainage Project to CH Cornell Excavating LLC in the amount of \$16,111.00. Motion carried by unanimous vote.

## **BOARD AND COMMISSION REPORTS**

Mr. Cino announced that May 25, 2022 Planning Commission meeting minutes were included in Board packets.

## **DEPARTMENT REPORTS**

Mr. Cino announced that the following department reports were provided:

- Planning & Zoning Department
- Finance Department
- Fire Department
- Ambulance
- Fire Marshal
- Police Department
- Public Works Department

## **PUBLIC COMMENT**

There was no public comment.

## **ADJOURNMENT**

A motion was made by Ms. Taylor and seconded by Mr. Weldon to adjourn the meeting at 9:00 p.m.

Respectfully submitted,



David R. Nyman, Township Manager  
Approved: August 16, 2022