

Upper Makefield Board of Supervisors
August 16, 2022 Meeting Minutes

The August 16, 2022 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Tom Cino at 7:30 p.m. In attendance were the following members of the Board of Supervisors: Chair Tom Cino, Vice Chair Ed Ford, Treasurer Tim Thomas, Member Yvette Taylor and Member Ben Weldon. Also in attendance were Township Manager David R. Nyman, Assistant Township Manager Judy Caporiccio, Township Solicitor Mary Eberle, Esq., Township Engineer Larry Young, P.E., and Planning & Zoning Director Denise Burmester.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mr. Cino led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

ANNOUNCEMENTS

Mr. Cino made the following announcements:

- The Grange Fair is back this year beginning August 17 through Sunday, August 21 at the fairgrounds on Penns Park Road. Check MiddletownGrangeFair.org for hours, parking and ticket information.
- Council Rock schools are back in session beginning Monday, August 29. Please be aware and prepared for increased traffic and activity in the next few weeks.
- The Township's Tree Grant program is still available to residents. The program offers rebates for purchase, planting of PA Native trees and deer protections measures. Visit UpperMakefield.org for information, a tree list and rebate form.
- Township offices will be closed Monday, September 5 for the Labor Day holiday.

PUBLIC COMMENT

Richard Decker, 36 Van Sant Road, sought confirmation that the owner of the Holly Ponds Farm property had declared bankruptcy; shared concerns about the flies emanating from the Farm property, expressed frustration about a neighbor calling the police about use of four-wheelers on his property when it is not a violation, and inquired about a Township ordinance regulating the use of fireworks.

APPROVAL OF MINUTES AND BILLS PAYABLE

A motion was made by Mr. Thomas and seconded by Ms. Taylor to approve the July 19, 2022 meeting minutes. Motion carried by unanimous vote.

A motion was made by Ms. Taylor and seconded by Mr. Weldon to approve the August 2, 2022 Bills Payable List in the amount of \$74,158.35. Motion carried by unanimous vote.

A motion was made by Dr. Ford and seconded by Ms. Taylor to approve the August 16, 2022 Bills Payable List in the amount of \$226,996.34. Motion carried by unanimous vote.

PLANNING & ZONING ISSUES

**FEMA Flood Mitigation Grant Application, 1275 Taylorsville Road
Letter of Interest, 1275 Taylorsville Road**

Ms. Burmester provided an overview of the Hazard Mitigation Assistance Grant Letter of Interest for 1275 Taylorsville Road. A motion was made by Mr. Thomas and seconded by Dr. Ford to ratify approval of Grant Application Letter of Interest. Motion carried by unanimous vote.

Mazzitelli Letter of Agreement. – Grant Application Development/Project Management

Ms. Burmester provided an overview of the Mazzitelli Letter of Agreement for development of the Flood Mitigation Grant Application and Project Management. Following discussion, a motion was

made by Mr. Weldon and seconded by Ms. Taylor to approve the Mazzitelli Letter of Agreement. Motion carried by unanimous vote.

SOLICITOR'S REPORT

Ostaniewicz Solar Panel Installation, 1042 Washington Crossing Road

Ms. Eberle reported that the applicant has granted an extension of time for consideration of the proposed solar panel ground array until December 31, 2022. Following discussion a motion was made by Mr. Thomas and seconded by Ms. Taylor to acknowledge receipt of the extension for the Ostaniewicz Solar Panel request until December 31, 2022. Motion carried by unanimous vote.

MANAGER'S REPORT

2023 Budget Process

Mr. Nyman provided an overview of the proposed 2023 budget process that includes Budget Workshops at 6:30 p.m. on September 19 and October 4, 2022. A motion was made by Dr. Ford and seconded by Mr. Weldon to authorize advertisement of the 2023 Budget Workshops. Motion carried by unanimous vote.

Retirement of Public Works Superintendent

Mr. Nyman relayed that Public Works Superintended Bruce Scott tendered his retirement effective August 31, 2022. He acknowledged Mr. Scott's many contributions as a 21-year employee of the Public Works Department, serving first as a laborer and then as foreman before being appointed superintendent. The Board also thanked Mr. Scott for his years of service to the Township. A motion was made by Dr. Ford and seconded by Ms. Taylor to authorize advertisement of the Public Works Superintendent position. Motion carried by unanimous vote.

Heritage Hills WWTP – Sanitary Sewage Collection System Video Inspection

This item was tabled pending additional clarification.

ENGINEER'S REPORT

Block Site Work Construction Escrow Release #1, 475 Brownsburg Road West

Mr. Young provided an overview of the Block project and recommended approval of the site work escrow release request. Discussion followed and a motion was made by Ms. Taylor and seconded by Dr. Ford to approve the Site Work Construction Escrow Release #1 in the amount of \$33,567.50. Motion carried by unanimous vote.

BOARD AND COMMISSION REPORTS

Mr. Cino announced that the following minutes were included in Board packets:

- Environmental Advisory Council – June 14, 2022
- Park & Recreation Board – June 13, 2022

DEPARTMENT REPORTS

Mr. Cino announced that the following department reports were provided:

- Planning & Zoning Department
- Finance Department
- Fire Department
- Ambulance
- Fire Marshal
- Police Department
- Public Works Department

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

A motion was made by Mr. Thomas and seconded by Ms. Taylor to adjourn the meeting at 8:12 p.m.

Respectfully submitted,



David R. Nyman
Township Manager

Approved: September 6, 2022