

Park and Recreation Board

August 1, 2022 Meeting Minutes

The August 1, 2022 public meeting of the Upper Makefield Township Park and Recreation Board was called to order by Chair Robert Rupp at 7:33 p.m. at Brownsburg Park, 1455 River Road, New Hope. In attendance were the following members of the Park and Recreation Board: Chair Robert Rupp, Vice Chair Debbie Stasolla, and Members Kathryn Benson, Lynn Geiszler, and Andy Reiss. Also in attendance were Assistant Township Manager Judy Caporiccio, Supervisor Tim Thomas and Supervisor Liaison Tom Cino.

Members of the public were also in attendance.

Public Comment

There was no public comment.

Approval of Minutes

A motion was made by Ms. Stasolla and was seconded by Mr. Reiss to approve the June 13, 2022 meeting minutes. Motion carried by a 4-0 vote. Ms. Benson was not present for this vote.

Field Use Requests and Park Maintenance

Patriot FC

Rich Thomson presented the Field Use Request of Patriot FC for August 15 - November 30, 2022 for both youth and adult leagues. In lieu of a field use fee, the club will continue their approved maintenance plan below for Brownsburg Park. Patriot will collaborate with Township management, KJB Turf Management, and Hammer Landscaping to plan for, treat, and remediate the soccer fields.

- The soccer club commits to spending at least \$6,000 on landscaping and maintenance services at Brownsburg Park. The focus of these expenses will be on weed control, fertilizer, seeding, rolling the fields, and other treatments that will bring the greatest benefit to the fields.
- The club will aerate and overseed fields on a needs-based schedule, fields to be determined once evaluated and in conjunction with turf management company recommendation.
- Patriot FC will maintain or replace the soccer goals, equipment, and supplies used at the park.
- Patriot FC will reimburse the Township for their cost to winterize the irrigation system for all 5 fields.
- In addition to financial support, the club will continue to rotate goals and equipment, rest fields, use areas in between fields, and run practices outside areas of heavy use areas to preserve the fields.
- Volunteers and coaches will be at Brownsburg Park for portions of most days during the soccer seasons. They will be observant and if improper usage or mistreatment of the fields, equipment, or courts at Brownsburg is observed, they will raise it to the Township. Trainers, coaches and volunteers will be instructed to call the police or 911 if they see something.

In return for the expense and commitment to this effort, Patriot FC requests priority usage of the (6) fields at Brownsburg for the Fall 2022 season. Mr. Thomson noted that registrations are steady. Patriot FC is not requesting use of the snack shed in the Fall.

Discussion followed and a motion was made by Ms. Stasolla and seconded by Mr. Reiss to approve the Patriot FC Brownsburg Park Use Request as submitted with Patriot FC providing the maintenance plan outlined above in lieu of field use fees and reimbursing the costs of winterizing the irrigation system. Motion carried by unanimous vote.

Mr. Thomas thanked the club and the Park & Recreation Board for their support of the adult league.

Upper Makefield Youth Baseball/Softball League

Ray Myslinski represented UMYBSL and provided an overview of the UMYBSL Field Use Request for August 1 - November 15, 2022. The snack shed will not be used for the Fall season. UMYBSL will continue the approved maintenance plan for 2022 in lieu of field use fees:

- Prepare fields for use at the beginning of the season, purchase and spread infield mix as needed, clean dugouts, set-up and replace/repair field equipment. This is an estimated \$5,000+ expense to the League.
- Set up irrigation, fertilization and seeding plans as needed for fields.
- Mow and edge fields throughout the year as needed to maintain playability throughout the season.
- Maintain fields, batting cages and dugouts throughout the season.

Discussion followed and a motion was made by Mr. Reiss and seconded by Ms. Geiszler to approve the request of UMYBSL for use of Lookout Park fields from August 1 - November 15, 2022 as submitted with the maintenance plan outlined. Motion carried by unanimous vote. Mr. Myslinski noted that registration is steady for both the regular and sandlot leagues.

Mr. Rupp then asked UMYBSL to address batting cage maintenance (fencing and netting) and weed control, which Mr. Myslinski explained is already planned.

2023 Budget Request Discussion

The Board continued review of 2023 budget request considerations and consensus was to include shade covering over the Lookout Park picnic area, construction of four pickleball courts at Brownsburg Park, and Brownsburg Park entrance improvements consistent with Lookout Park.

After further discussion about the general design of the Lookout Park covered picnic area, consensus was to keep it separate but complimentary to the existing building, incorporate architectural features similar to the Brownsburg Park pavilion if feasible, and square off the connection to the walkway to add additional space for tables. Staff will consult with the Township Engineer to determine budgeting figures.

The 2023 budget requests will be further discussed and finalized at the next meeting.

Liaison Reports

Board of Supervisors. Mr. Cino reported on the joint project assigned by the Board of Supervisors to the Historical Advisory Commission, Financial Advisory Committee and Traffic Advisory Committee to consider recommendations and funding for improvements in the Village of Washington Crossing/Streetscape in preparation of the 250th anniversary of the United States in 2026. Public input will be part of the process, and Mr. Cino encouraged the Board to share ideas with the committees for the community improvements.

EAC. Ms. Benson noted that the EAC did not meet in July. Mr. Rupp agreed to represent the Park & Recreation Board on the subcommittee with EAC to consider options for the Mt. Eyre property. Mr. Reiss will be the alternate.

Township. Ms. Caporiccio relayed that the new display case was installed at Lookout Park today.

Old Business

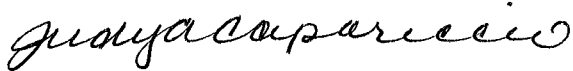
Wayfinder Signs

A draft design of the replacement wayfinder sign at Brownsburg Park was reviewed. Staff will obtain a cost estimate. Mr. Rupp will outline a similar sign for Lookout Park.

Adjournment

A motion was made by Ms. Stasolla and was seconded by Mr. Reiss to adjourn the meeting at 8:13 p.m. Motion carried by a unanimous vote.

Respectfully submitted,



Judy A. Caporiccio

Assistant Township Manager

Approved: September 12, 2022