

Upper Makefield Township

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TO: Dave Nyman, Township Manager

FROM: Trish Fitch, Administrative Assistant
Department of Public Works

DATE: September 2, 2022

RE: Monthly Report for August 2022

Please see below for an overview of activities performed by the Public Works Department:

- Performed regular maintenance and inspections on Township building and facilities
- Repaired signs as needed and replaced numerous faded road signs across the Township
- Inspected, repaired and cleaned roadside drainage facilities and right-of ways
- Notified PECO of problems associated with their facilities
- Notified PennDOT of drainage issues and pot holes associated with state roads
- Notified Comcast and Verizon of downed communication wires, set barricades as needed
- Ordered parts and supplies as needed
- Responded to Pennsylvania One Call notifications
- Maintained service, repair and inspection of Township vehicles and equipment
- Logged and responded to all complaints and concerns
- Public works firemen responded to 9 fire calls. Total time on calls = 18 hours
- Mowed and weed wacked as needed
- Identified roads that need crack seal
- Crew painted stop bars and road markings throughout the Township
- Crew fabricated a new hitch storage rack for the shop
- Tree maintenance completed by contractor on 7 dead trees
- Crew picked up wood that contractor cut down from Township roads
- Crew black topped sink hole areas and shoulder of road where needed
- Turned in 2023 Budget requests and went over requests with the Township Manager
- New John Deere backhoe arrived 8/31
- Purchased a Line Striping machine
- Looked into drainage concerns

