

**Upper Makefield Township Board of Supervisors
October 4, 2022 Budget Workshop Minutes**

The October 4, 2022 Budget Workshop of the Upper Makefield Township Board of Supervisors was called to order by Chair Tom Cino at 6:30 p.m. In attendance were the following members of the Board of Supervisors: Chair Tom Cino, Treasurer Tim Thomas, Member Yvette Taylor and Member Ben Weldon. Also in attendance were Township Manager David R. Nyman, and Assistant Township Manager Judy Caporiccio.

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

Mr. Cino led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

ANNOUNCEMENTS

Mr. Cino thanked staff for their efforts in crafting the 2023 Township Budget.

FUND REVIEW AND DISCUSSION

Mr. Nyman provided an overview of the following funds: Park and Recreation Fund, Tree Fund, Fire Fund, Riparian Restoration and Preservation Grant Fund, Emergency Services Fund and American Rescue Plan. Robert Rupp, Park & Recreation Board Chair, made a presentation highlighting the Board's 2023 capital budget requests detailing their process and research in recent years, including a resident survey, which led to the 2023 requests for construction of pickleball courts and Brownsburg Park and shade cover over Lookout Park picnic area. The Park & Recreation Board volunteers were thanked for their time and diligence.

The meeting continued with Mr. Nyman reviewing the Proprietary Water and Sewer Funds (Heritage Hills, Dutchess Farm and Enclave) and Fiduciary Funds (Grading Escrow and Pension). Updates to the Open Space Fund, General Fund and Capital Fund were then reviewed.

Mr. Nyman provided an overview of current debt, noting that the open space portion of the bond will be paid off in 2023. In consideration of that debt repayment and considering long-term planning, staff recommends reallocating 2.5 mils from open space mils. The General Fund would receive 1.7 mils, which would then be transferred to the Capital Fund into three new line items: Roads (0.5 mils), Emergency Management Service fire/ambulance (1.0 mils) and technology (0.2 mils). The remaining 0.8 mils would be reflected in a tax reduction to residents.

Throughout the presentation, members of the Board asked questions, provided comments and made recommendations.

2023 FEE SCHEDULE

Mr. Nyman provided an overview of the proposed 2023 Fee Schedule, noting that fee increases are the result of rate increases by Township consultants and service providers. This item will be placed on a future agenda for Board consideration.

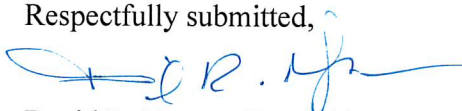
PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

A motion was made by Mr. Thomas and seconded by Ms. Taylor to adjourn the meeting at 8:25 pm. Motion carried by a unanimous vote.

Respectfully submitted,



David R. Nyman, Township Manager

Approved: October 18, 2022