

# Upper Makefield *Township*

1076 Eagle Road | Newtown, PA 18940 | p 215.968.3340 | f 215.968.9228 | www.uppermakefield.org

TO: Dave Nyman, Township Manager

FROM: Matt Gorman, Superintendent of Public Works  
Department of Public Works

DATE: December 1, 2022

RE: Monthly Report for November 2022

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Please see below for an overview of activities performed by the Public Works Department:

- Performed regular maintenance and inspections on Township building and facilities
- Repaired signs as needed and replaced numerous faded road signs across the Township
- Inspected, repaired and cleaned roadside drainage facilities and right-of ways
- Notified PECO of problems associated with their facilities
- Notified PennDOT of drainage issues and pot holes associated with state roads
- Notified Comcast and Verizon of downed communication wires, set barricades as needed
- Ordered parts and supplies as needed
- Responded to Pennsylvania One Call notifications
- Maintained service, repair and inspection of Township vehicles and equipment
- Logged and responded to all complaints and concerns
- Public works firemen responded to 6 fire calls. Total time on call ~ 10 ½ hours
- Mowed and weed wacked as needed
- Leaf clean up near storm drains throughout the Township
- Awarded Contractor Snow Plowing contract for winter 2022-2023 season
- Set up plow markers as needed
- Assisted in closure of Township parks for winter season
- Snow fences installed where needed

