

UPPER MAKEFIELD TOWNSHIP

Board of Elected Auditors Meeting

January 4, 2022

3:00 p.m.

In attendance were Elected Auditor Timothy Duffy, Elected Auditor Alison Strobel and Appointed Auditor Kevin Jensen of Bee, Bergvall & Co. Also in attendance were Township Manager David R. Nyman and Assistant Township Manager Judy Caporiccio.

I. Call to Order

The meeting was called to order by Mr. Duffy at 3:06 pm.

II. Reorganization of Board

Election of Chair

Mr. Duffy requested nominations for Chair. A motion was made by Mr. Duffy and was seconded by Ms. Strobel to nominate Ms. Strobel as Chair. Motion carried by a 2-0 vote.

Ms. Strobel presided over the meeting from this point.

Election of Vice-Chair

A motion was made by Ms. Strobel and was seconded by Mr. Duffy to nominate Mr. Duffy as Vice Chair. Motion carried by a 2-0 vote.

Election of Secretary

A motion was made by Mr. Duffy and was seconded by Ms. Strobel to elect the person chosen by the Board of Supervisors to fill the vacant auditor position as Secretary. Motion carried by a 2-0 vote.

III. Approval of Minutes – January 5, 2021

A motion was made by Mr. Duffy and was seconded by Ms. Strobel to approve the January 5, 2021 meeting minutes. Motion carried by a 2-0 vote.

IV. Other Business

Mr. Nyman shared some end of the year 2021 financial information.

V. Adjournment

Ms. Strobel declared the meeting adjourned at 3:12 p.m.

Approved: January 4, 2023