

UPPER MAKEFIELD TOWNSHIP

Financial Advisory Committee Meeting

October 20, 2022

The October 20, 2022 public meeting of the Upper Makefield Township Financial Advisory Committee was called to order at 6:35 p.m. by Chair Carolyn Dorph. In attendance were the following members of the Financial Advisory Committee: Chair Carolyn Dorph, Members Ray Myslinski, Harold Tamburro, Jason Yager, Supervisor/Liaison Ben Weldon, Township Manager David Nyman, Assistant Township Manager Judy Caporiccio and Supervisors Tom Cino and Tim Thomas.

I. Call to Order

The meeting was called to order by Ms. Dorph at 6:35 pm.

II. Approval of Minutes – September 15, 2022

A motion was made by Mr. Tamburro and was seconded by Mr. Myslinski to approve the meeting minutes of September 15, 2022. Motion carried by a unanimous vote.

III. Review Templates for Washington Crossing Business and Resident Surveys

Draft templates for the business and resident surveys were created by Ms. Basavaiah after discussion and input from last meeting. During discussion, consensus was to send more than one survey. The second survey would be reflective of first survey results and further define community input. The Committee reviewed the draft section by section.

Background and Context: Agreed.

Your Input: Suggested to include brief financial implication statement.

Key questions:

Current impressions – Encourage participants to provide detail to responses.

Type of improvements – Separate bullets for sidewalks and lighting; add community events; add signage; add traffic.

Create a Period Feel – Replace “reminders” with “elements”; tie to recommendation in previous survey questions.

Impact During Implementation – Eliminate.

Unaided/Unprompted Feedback – Eliminate from first survey; too detailed for initial inquiry.

Add ending question: List 3-5 enhancement you feel would promote the upcoming celebration.

Add: Define the area referenced in the survey.

IV. Discuss Coordination Efforts with Washington Crossing Historic Park

Discussion was tabled. Members were encouraged to consider potential questions for this effort.

V. Other Business

Mr. Weldon noted that a Dropbox folder was created for sharing photos and information among the three committees.

Mr. Nyman stated that area maps and the Executive Summary for the original Streetscape Project were provided in the committee’s meeting packet.

At the next meeting, the Committee will review the updated draft survey and will consider defining the area to be surveyed.

VI. Public Comment

There was no public comment.

VII. Adjournment

A motion was made by Mr. Myslinski and was seconded by Mr. Tamburro to adjourn the meeting at 7:30 pm. Motion carried by a unanimous vote.

Approved: January 19, 2023