

Upper Makefield Township

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TO: Dave Nyman, Township Manager
FROM: Matt Gorman, Superintendent of Public Works
DATE: February 2, 2023
RE: Monthly Report for January 2023

Please see below for an overview of activities performed by the Public Works Department:

- Performed regular maintenance and inspections on Township building and facilities
- Repaired signs as needed and replaced numerous faded road signs across the Township
- Inspected, repaired and cleaned roadside drainage facilities and right-of ways
- Notified PECO of problems associated with their facilities
- Notified PennDOT of drainage issues and pot holes associated with state roads
- Notified Comcast and Verizon of downed communication wires, set barricades as needed
- Ordered parts and supplies as needed
- Responded to 62 Pennsylvania One Call notifications
- Maintained service, repair and inspection of Township vehicles and equipment
- Logged and responded to complaints and concerns
- Crew worked on inlet inspections and repaired inlets as needed
- Public works firemen responded to 3 fire calls. Total time on call ~ 7 hours
- One employee completed Flagger Course renewal training
- Filled pot holes on Township roads as needed
- Provided support to Admin and Police to identify old documents for filing/shredding
- New Laborer employee started January 20th
- Conducted Safety meeting with crew
- Support Engineering and Contractors with Old Dolington Stream Bank project
- Awarded Tree Maintenance bid for removal of 5 trees
- Contacted PennDOT for addition of signs on state road as requested by Police

