

# UPPER MAKEFIELD TOWNSHIP

## *Financial Advisory Committee Meeting*

January 19, 2023

The January 19, 2023 public meeting of the Upper Makefield Township Financial Advisory Committee was convened at 6:28 p.m. In attendance were the following members of the Financial Advisory Committee: Carolyn Dorph, Harold Tamburro, Ray Myslinski, Jason Yager, Supervisor/Liaison Ben Weldon, Township Manager David Nyman, Assistant Township Manager Judy Caporiccio and Supervisor Tom Cino.

### **I. Call to Order**

The meeting was called to order by Carolyn Dorph at 6:28 p.m. The meeting was turned over to Mr. Nyman for the re-organization who then accepted nominations for Chair.

### **II. Organization of Board**

#### **Election of Chair/Secretary**

A motion was made by Mr. Myslinski and seconded by Mr. Yager to nominate Ms. Dorph to serve as Chair and Secretary. Motion carried by a unanimous vote.

Ms. Dorph presided over the meeting from this point.

#### **Election of Vice Chair**

A motion was made by Mr. Yager and seconded by Mr. Myslinski to nominate Ms. Basavaiah to serve as Vice Chair. Motion carried by a unanimous vote.

### **III. Approval of the Minutes**

A motion was made by Mr. Tamburro and was seconded by Mr. Yager to approve the meeting minutes of October 20, 2022. Motion carried by a unanimous vote.

### **IV. Review Draft Surveys for Washington Crossing Businesses and Residents**

The committee reviewed the 2<sup>nd</sup> draft of the survey based on feedback from the previous meeting, and made additional edits to language to improve flow, clarify any confusing phrasing and improve usability. Ms. Dorph will send the proposed edits to Ms. Caporiccio, and the next version will be updated by Ms. Basavaiah before the next meeting. At the next meeting, the committee agreed to finalize the survey in a live round of editing.

In addition, the committee also:

- Discussed methods of survey dissemination (mail and in person canvassing)
- Determined the population to receive the survey (businesses first, followed by residents)
- Discussed specific language used to define the “designated area” (light at Taylorsville to the Bridge), and specified the importance of crosswalk remediation in the language to be used
- Clarified the questions to be asked regarding financial implications of the project to the town as well as potential impact and commitment of the businesses to the project.

**V. Discuss Coordination Efforts with Washington Crossing Historic Park**

The committee determined that no action on this is required until after the first round of survey results is received. Mr. Nyman suggested that a sub-committee be formed to hold an initial meeting with the park's representative when we are ready to approach them with questions / suggestions.

**VI. Public Comment**

None.

**VII. Adjournment**

A declaration to adjourn the meeting was made by Ms. Dorph at 7:22 pm.

Approved: March 16, 2023