

**Upper Makefield Board of Supervisors  
December 20, 2022 Meeting Minutes**

The December 20, 2022 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Tom Cino at 7:30 p.m. In attendance were the following members of the Board of Supervisors: Chair Tom Cino, Treasurer Tim Thomas, Member Yvette Taylor and Member Ben Weldon. Also in attendance were Assistant Township Manager Judy Caporiccio. Township Solicitor Mary Eberle, Esq., participated by telephone.

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mr. Cino led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

**ANNOUNCEMENTS**

Mr. Cino made the following announcements:

- The Annual Reorganization Meeting of the Board of Supervisors will be held on Tuesday, January 3 at 7:30 p.m. here at the Township Building.
- The Annual Meeting of the Board of Elected Auditors will be held at the Township Building on Wednesday January 4 at 3:00 p.m.
- Township offices will be closed December 23, December 26 and January 2 in observance of the holidays.
- The Annual Washington Crossing Reenactment is scheduled at 1:00 on Christmas Day at Washington Crossing Historic Park. More information is available at [WashingtonCrossingPark.org](http://WashingtonCrossingPark.org).

**PUBLIC COMMENT**

There was no public comment.

**APPROVAL OF MINUTES AND BILLS PAYABLE**

A motion was made by Mr. Thomas to approve the December 6, 2022 meeting minutes. Motion seconded by Ms. Taylor with the amendment to add the phrase “including Capital Health” after Ms. Taylor’s comments in the EMS provider section and in the public comment of Ms. Linden. Mr. Weldon recused himself from this vote because of a Conflict of Interest due to contracted work with Capital Health. Motion carried by a 3-0-1 vote.

A motion was made by Ms. Taylor and seconded by Mr. Thomas to approve the December 20, 2022 Bills Payable List in the amount of \$201,242.24. Motion carried by unanimous vote.

**PLANNING & ZONING ISSUES**

There were no Planning & Zoning Issues.

**SOLICITOR’S REPORT**

There was no Solicitor’s Report.

**ASSISTANT MANAGER’S REPORT**

**Resolution No. 2022-12-20 – Amendments to Upper Makefield Township 457(b) Plan to Comply with CAA/CARE/SECURE Acts**

Ms. Caporiccio provided an overview of the resolution amending the Township’s 457(b) Plan. The amendments will bring the Township’s Plan into compliance with recent federal legislation and requirements of the CARES (Coronavirus, Aid, Relief and Economic Security), CAA (Consolidated Appropriations Act) and SECURE Act (Setting Every Community Up for Retirement Enhancement),

by the December 31, 2022 deadline to avoid fees and penalties. Following discussion, a motion was made by Mr. Weldon and seconded by Ms. Taylor to approve Resolution No. 2022-12-20. Motion approved by unanimous vote.

### **Horner Site Work Construction Escrow Release #2 – 482 Pineville Road**

Ms. Caporiccio provided an overview of the request and the recommendation of the Township Engineer to approve the Site Work Construction Escrow Release #2 in the amount of \$22,900.00. Discussion followed, and a motion was made by Mr. Thomas and seconded by Ms. Taylor to approve Site Work Construction Escrow Release #2 in the amount of \$22, 900.00. Motion carried by unanimous vote.

### **ENGINEER'S REPORT**

There was no Engineer's Report.

### **BOARD AND COMMISSION REPORTS**

Mr. Cino announced that the following minutes were included in Board packets:

- Environmental Advisory Council - October 11, 2022
- Investment Committee - August 18, 2022
- Planning Commission - October 26, 2022

### **DEPARTMENT REPORTS**

Mr. Cino announced that the following department reports were provided:

- Planning & Zoning Department
- Finance Department
- Fire Department
- Ambulance
- Fire Marshal
- Police Department
- Public Works Department

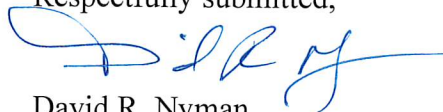
### **PUBLIC COMMENT**

There was no public comment.

### **ADJOURNMENT**

A motion was made by Mr. Thomas and seconded by Ms. Taylor to adjourn the meeting at 7:41 p.m. Motion carried by unanimous vote.

Respectfully submitted,



David R. Nyman  
Township Manager

Approved: January 3, 2023