

Park and Recreation Board

February 13, 2023 Meeting Minutes

The February 13, 2023 public meeting of the Upper Makefield Township Park and Recreation Board was called to order by Chair Robert Rupp at 7:30 p.m. In attendance were the following members of the Park and Recreation Board: Chair Robert Rupp, Vice Chair Debbie Stasolla, Member Lynn Geiszler, Member Andy Reiss. Member Joe Weiss participated virtually. Also in attendance were Assistant Manager Judy Caporiccio, Supervisor Liaison Tom Cino, Township Engineer Larry Young and Engineer John Genovesi.

Public Comment

There was no public comment.

Approval of Minutes

A motion was made by Ms. Stasolla and was seconded by Mr. Reiss to approve the January 9, 2023 minutes with one typographical error correction. Motion carried by unanimous vote.

Spring 2023 Field Use Requests

Upper Makefield Youth Baseball League

Ray Myslinski, Treasurer of UMYBL, presented the club's Spring Field Use Request and maintenance plan for Lookout Park:

- Prepare fields for use at the beginning of the season - purchase and spread infield mix as needed, clean dugouts, set-up and replace/repair field equipment. This is an estimated \$5,000+ expense that the League will incur.
- Set up irrigation, fertilization and seeding plans as needed for fields.
- Mow and edge fields during the playing season as needed to maintain playability. In the spring/summer months, mowing will occur every 7-14 days.
- Maintain fields, snack-sheds, batting cages and dugouts throughout the season.

Discussion followed, and a motion was made by Mr. Reiss and seconded by Ms. Stasolla to approve the request of UMYBL for use of Lookout Park fields and snack stand from April 1 - June 30, 2023 as submitted conditioned upon the club providing the maintenance plan above in lieu of field use fees and contributing 10% of concession stand proceeds to the Township. Motion carried by unanimous vote.

Mr. Myslinski shared that Opening Day is scheduled for Saturday, April 1.

Temporary Banner Request

Upper Makefield Youth Baseball/Softball League

Pursuant to Resolution No. 2010-11-17-01, UMYBL submitted a Temporary Promotional Banner Permit request for Lookout Park and George's Field for 2023. A motion was made by Ms. Geiszler and was seconded by Ms. Stasolla to recommend approval of the 2023 Temporary Promotional Banner Permit Request submitted by UMYBL. Motion carried by unanimous vote. The request will be forwarded to the Planning & Zoning Department for review and approval.

Patriot FC Youth & Adult Soccer

Ms. Caporiccio outlined Patriot FC's field use request and maintenance plan, outlined below, for use of Brownsburg Park in Spring 2023 for the youth and adult soccer leagues.

In lieu of user fees for the season, Patriot FC will collaborate with Township management, KJB Turf Management, and Hammer Landscaping to plan for, treat, and remediate the soccer fields.

- Patriot FC will commit to spending at least \$6,000 on landscaping and maintenance services at Brownsburg. These expenses will focus on weed control, fertilizer, seeding, rolling fields, and other treatments that will bring the greatest benefit to the fields.
- Field resting to be determined once final registration numbers for the season are known.
- Aerate and overseed fields on a needs-based schedule, exact fields to be determined following an evaluation in the early Spring (March-April).
- Patriot FC will pay to maintain or replace the soccer goals, equipment, and supplies used at the park.
- Patriot FC will reimburse the Township for the cost to winterize the irrigation system for all 5 fields.
- In addition to financial support, Patriot FC will continue to rotate goals and equipment, use areas between fields, and run practices outside areas of heavy use to preserve the fields.
- Volunteers and coaches will be at Brownsburg for portions of almost every day of the week during the soccer seasons and will be observant and report observed improper usage or mistreatment of the fields, equipment, or courts at Brownsburg to the Township. Trainers, coaches and volunteers will be instructed to call the police or 911 if they see something.

Discussion followed, and a motion was made by Mr. Reiss and seconded by Ms. Stasolla to approve the Field Use Request of Patriot FC for youth and adult soccer from March 15 - June 30, 2023 with Patriot FC providing the maintenance plan outlined above in lieu of field use fees and reimbursing the cost of winterizing the irrigation system. Motion carried by unanimous vote.

Project Reviews with Township Engineer Brownsburg Park Pickleball Court

Township Engineer Larry Young provided an explanation of the process to prepare specifications and to publicly bid the Brownsburg Park Pickleball Court Project. He shared a sketch of the proposed location next to the existing tennis court, noting the following:

- A retaining wall will be required due to slope. Material to be determined.
- 8 ft. was added around the perimeter of each court, which would add 16 ft through the middle, to add space for player movement and a gathering area. (66 ft. x 120 ft.)
- Drainage is an important factor. Proper fill and monitoring for required compaction will be key during construction.
- A 10 ft. chain link fence will be shared with the existing tennis court and added around the remaining perimeter to allow for easier conversion to a tennis court in the future, if desired.
- Fencing will separate the upper and lower courts horizontally across the middle. Fencing or netting to separate courts vertically is optional.
- One gate will be located at NW corner of court and another on the playground-facing side of courts.
- Benches identical or similar to existing benches to be located near both gates along the exterior.
- Typical colors are blue/green. Colors to be determined.

The Board stressed the importance of proper drainage and suggested that Mr. Young visit the recently constructed courts at the Garden of Reflection Park. Tri-State Engineers will measure those courts and add the proposed Upper Makefield courts to scale for comparison.

Lookout Park Shade Cover

Engineer John Genovesi of Tri-State Engineers joined Mr. Young to review the shade cover project for the Lookout Park picnic area. The Brownsburg Park pavilion was a modified kit from Cedar Forest Products, and kits from the same company were reviewed for this project. Mr. Young noted the

property characteristics and underground utility locations, and he informed the Board that the walls around the picnic area are only designed for seating and cannot carry the load of a pavilion. Therefore, the posts will be located outside the picnic area. Some other options to consider are open or closed trusses and roofing material.

Discussion followed and board consensus was to opt for the open truss kit, asphalt roof to match the existing building, square off the concrete area toward the building and leave that area uncovered. Other finishings and options will be determined before finalizing bids (such as paint or stain, colors).

Ms. Stasolla inquired about the condition of the existing concrete slab since it has been there for several years and asked whether it needs improvement or replacement before adding the shade structure. The engineers will look more closely at the condition and appearance before the bid package is finalized. Mr. Young suggested an option could be to add concrete as a bid alternate.

Mr. Rupp asked members to visit Lookout Park keeping in mind the options discussed and still to be decided for the shade cover project. He also asked them to take note of the entrance improvements made last year for a future discussion about potential Brownsburg Park entrance improvements.

Liaison Reports

Board of Supervisors. There was no report.

EAC. There was no report.

Staff. Ms. Caporiccio reported that the Township Ground Maintenance bids were opened today and are expected to be placed on the next Board of Supervisors agenda for consideration. She relayed that a new vendor has been contacted for the field wayfinder signs, and staff is awaiting information.

Adjournment

A motion was made by Mr. Reis and seconded by Ms. Geiszler to adjourn the meeting at 8:54 p.m. Motion carried by a unanimous vote.

Respectfully submitted,



Judy Caporiccio

Assistant Township Manager

Approved: April 10, 2023