

Upper Makefield Board of Supervisors July 18, 2023 Meeting Minutes

The July 18, 2023 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Tom Cino at 7:28 p.m. In attendance were the following members of the Board of Supervisors: Chair Tom Cino, Vice Chair Ed Ford, Treasurer Tim Thomas, Member Yvette Taylor and Member Ben Weldon. Also in attendance were Township Manager David R. Nyman, Assistant Township Manager Judy Caporiccio, Township Solicitor Mary Eberle, Esq. and Chief Mark Schmidt.

Mr. Cino began by reading a statement acknowledging the flash flooding event that occurred in Upper Makefield Township on July 15, 2023 and the tragic loss of life.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mr. Cino led in the recitation of the Pledge of Allegiance which was followed by a moment of silence remembering those lost in the flash flood tragedy.

MANAGER'S REPORT

Mr. Nyman stated that the Township has declared a Disaster Emergency. Residents who have sustained property damage should contact the Township at 215-968-3340. The Township is compiling a list to provide to our State and Federal partners so residents can access potential available funding.

2023/24 Consortium Fuel Bids

Mr. Nyman provided an overview of the Propane, Heating Oil, Diesel and Gasoline Consortium Bids. Following discussion, a motion was made by Mr. Thomas and seconded by Mr. Weldon to award the 2023/24 gasoline and diesel bids to Riggins, Inc. and heating oil bid to Wilson Oil & Propane as outlined in the Sandra Wenitsky memo dated June 27, 2023. Motion carried by unanimous vote.

Resolution No. 2023-07-18 – Records Disposition

Mr. Nyman provided an overview of Resolution No. 2023-07-18 authorizing disposition of records in accordance with the Pennsylvania Municipal Governments Records Retention and Disposition Schedule. Following discussion, a motion was made by Ms. Taylor and seconded by Dr. Ford to approve Resolution No. 2023-07-18. Motion carried by unanimous vote.

Heritage Hills Wastewater Treatment Plant Emergency Ductbank Replacement Project

Mr. Nyman provided an overview of the Heritage Hills Wastewater Treatment Plant Emergency Ductbank Replacement Project and a motion was made by Mr. Weldon and seconded by Mr. Thomas to accept the proposal of G & G Electric Construction, LLC in the amount of \$44,981.00 for Heritage Hills Wastewater Treatment Plant Emergency Ductbank Replacement Project. Motion carried by unanimous vote.

Green Bridge Repair Project Bids

Mr. Nyman explained that only one bid was received, which was incomplete and over budget. A motion was made by Ms. Taylor and seconded by Dr. Ford to reject all bids, including the alternates, for the Bridge Repair Project. Motion carried by unanimous vote.

2023 Road Paving Project

Payment Request #1

Mr. Nyman provided an update of the 2023 Road Paving Project and recommended approval of Payment Request #1 in the amount of \$319,936.14. A motion was made by Ms. Taylor and seconded by Dr. Ford to approve Pay Request #1 in the amount of \$319,936.14. Motion carried by unanimous vote.

Change Order #1

Mr. Nyman provided an overview of the Change Order that deletes miscellaneous line striping and adds quantities for milling and wearing course overly to the 2023 road project. A motion was made by Dr. Ford and seconded by Mr. Weldon to approve Change Order #1 in the amount of \$22,480.00. Motion carried by unanimous vote.

Public Works Laborer

A motion was made by Mr. Weldon and seconded by Dr. Ford to hire James Keaton for the position of full-time Public Works Laborer effective August 7, 2023. Motion carried by unanimous vote.

ANNOUNCEMENTS

There were no additional announcements.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES AND BILLS PAYABLE

A motion was made by Mr. Thomas and seconded by Dr. Ford to approve the June 20, 2023 meeting minutes. Motion carried by unanimous vote.

A motion was made by Mr. Weldon and seconded by Ms. Taylor to approve the July 18, 2023 Bills Payable List in the amount of \$390,353.68. Motion carried by unanimous vote.

PLANNING & ZONING ISSUES

There were no Planning and Zoning issues.

SOLICITOR'S REPORT

There was no Solicitor's Report.

ENGINEER'S REPORT

There was no Engineer's Report.

BOARD AND COMMISSION REPORTS

Mr. Cino announced that the following minutes were included in the Board packets:

- Historical Advisory Commission – April 27, 2023
- Planning Commission – May 24, 2023

DEPARTMENT REPORTS

Mr. Cino announced that the following department reports were provided:

- Planning & Zoning Department
- Finance Department
- Fire Departments
- Emergency Services
- Fire Marshal
- Police Department
- Public Works

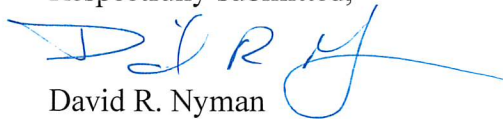
PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

A motion was made by Mr. Thomas and seconded by Mr. Weldon to adjourn the meeting at 7:37 p.m.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "D R Nyman", with a long horizontal flourish extending to the right.

David R. Nyman
Township Manager

Approved: August 15, 2023