

# Upper Makefield Township

## Department of Planning & Zoning

### Decks

#### General Information

- Deck Piers.** Each deck pier must be a minimum of 36 inches in depth. Each pier top must be a minimum of 8 inches above grade and 12 inches wide.

#### Required Forms and Submissions

- Zoning Application for Occupancy and Use**
- Building Permit Application**
- Electrical Permit** (if applicable)
- Plumbing Permit** (if applicable)
- Insurance.** Upper Makefield Township must be listed as “Certificate Holder” on a current Certificate of Insurance for all contractors, electricians and/or plumbers.

If the property owner is doing the work, please provide a copy of the homeowner’s liability insurance. An exemption form will need to be signed and notarized if the homeowner is doing the work or if the contractor is exempt from needing Worker’s Compensation.

- PA Contractor Registration Certificate.** Please submit a copy of the contractor’s PA Contractor Registration Certificate.
- Plot plan showing dimensions of proposed construction.** Please submit 2 copies.
  - The plot plan must show the distance to side, front, and rear yard on each page.
- Structural Plans.** Each page must have a title block.

**All Township forms can be found at the following link:**

<https://uppermakefield.org/departments/planning-and-zoning/permits-applications/>

Applications and supporting documents can be submitted via email to [CodeOffice@uppermakefield.org](mailto:CodeOffice@uppermakefield.org)