

Upper Makefield Board of Supervisors September 19, 2023 Meeting Minutes

The September 19, 2023 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Tom Cino at 7:25 p.m. In attendance were the following members of the Board of Supervisors: Chair Tom Cino, Vice Chair Ed Ford, Treasurer Tim Thomas, Member Yvette Taylor and Member Ben Weldon. Also in attendance were Township Manager David R. Nyman, Assistant Township Manager Judy Caporiccio, Township Solicitor Mary Eberle, Esq., Township Engineer Larry Young, P.E., and Planning & Zoning Director Denise Burmester.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mr. Cino led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

ANNOUNCEMENTS

Mr. Cino made the following announcements:

- The next Budget Workshop is scheduled for October 3 at 6:30 p.m.
- An Executive Session was held prior to this evening's meeting for personnel matters.

Police Department

A motion was made by Mr. Thomas and seconded by Mr. Weldon to accept the resignation of Detective Jeffrey Jumper, with regret, effective September 15, 2023. Detective Jumper has accepted a new position with County Detectives. Motion carried by a unanimous vote.

Chief Schmidt introduced Officer Kasey McLeod and recommended promoting him to the position of full time officer. A motion was made by Mr. Weldon and seconded by Ms. Taylor to promote part-time Officer Kasey McLeod to the position of full-time officer. Motion carried by a unanimous vote.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES AND BILLS PAYABLE

A motion was made by Ms. Taylor and seconded by Mr. Weldon to approve the August 15, 2023 meeting minutes. Motion carried by unanimous vote.

A motion was made by Mr. Thomas and seconded by Ms. Taylor to approve the September 5, 2023 Bills Payable List in the amount of \$32,768.23. Motion carried by unanimous vote.

A motion was made by Dr. Ford and seconded by Mr. Thomas to approve the September 19, 2023 Bills Payable List in the amount of \$480,422.51. Motion carried by unanimous vote.

PLANNING & ZONING ISSUES

Tier/Howard Zoning Hearing Board Application, 6 Timber Knoll Drive

John Schweizer and John Gleason of Gasper Landscape Design & Construction provided details of the Zoning Hearing Board Application requesting a variance from maximum impervious surface for the removal of existing and installation of new patios, walkways, and decking. Discussion followed, and Dr. Ford expressed concerns about the increased stormwater that would be created, suggesting that the improvements could be made for safety and aesthetics without a variance if the plans were modified. A motion was made by Dr. Ford and seconded by Mr. Cino to oppose the variance request and send the Solicitor to the Zoning Hearing Board meeting. Motion carried by a unanimous vote.

SOLICITOR'S REPORT

There was no Solicitor's Report.

MANAGER'S REPORT

Special Event Request – Kiwanis Club of Washington Crossing-Yardley Tree Lighting

Mr. Nyman provided an overview on the Special Event application of the Kiwanis Club of Washington Crossing-Yardley for the Tree Lighting Ceremony at Washington Crossing Historical Park on November 24, 2023. Police staffing is required for the event, which begins at 3:00 p.m. Following discussion, a motion was made by Mr. Thomas and seconded by Ms. Taylor to approve the request for police staffing during the November 24th event. Motion carried by unanimous vote.

2008 Chevrolet Impala

Mr. Nyman reported on the bids for the sale of the 2008 Chevrolet Impala, which was listed for sale on Municibid. A motion was made by Dr. Ford and seconded by Mr. Weldon to accept the bid for the sale of the 2008 Chevrolet Impala to Nicole Bekelja for the purchase price of \$2,700. Motion carried by a unanimous vote.

Consortium Salt Bid

Mr. Nyman provided an overview of the 2023/24 Consortium Salt bids and noted the recommendation of Public Works Superintendent Matt Gorman to award the bid to Silvi Concrete Products DBA Riverside Construction for a delivered cost of \$66/ton. A motion was made by Dr. Ford and was seconded by Mr. Thomas to award the 2023/24 Salt Bid to Silvi Concrete Products DBA Riverside Construction for a delivered cost of \$66/ton. Motion carried by unanimous vote.

Pension Funds – Annual Minimum Municipal Obligations

Mr. Nyman provided an overview of the Police and Non-Police Pension Fund Annual Minimum Municipal Obligation. Following discussion, a motion was made by Ms. Taylor and seconded by Dr. Ford to authorize the Township Manager to sign the Police MMO and Non-Police MMO. Motion carried by unanimous vote.

JMZO Comprehensive Plan Update

This item was Tabled to further prepare for Board consideration.

ENGINEER'S REPORT

Pickleball Court Project

Mr. Young provided an overview of the bids for the Brownsburg Park Pickleball Court project and recommended rejecting all bids because they exceeded the budgeted amount significantly. This project will be reconsidered next year. A motion was made by Dr. Ford and seconded by Mr. Thomas to reject all bids for the Brownsburg Park Pickleball Court Project. Motion carried by unanimous vote.

Lookout Park Pavilion

A motion was made by Mr. Weldon and seconded by Mr. Thomas to approve the purchase of a pavilion kit from COSTARS vendor Cedar Forest Projects for Lookout Park picnic area at a cost of \$80,488 and authorize advertisement for bidding labor and site construction. Motion carried by unanimous vote.

BOARD AND COMMISSION REPORTS

Mr. Cino announced that the following reports were included in Board packets:

- Environmental Advisory Council – June 13, 2023
- Historical Advisory Commission – June 22, 2023
- Investment Committee – May 18, 2023
- Park & Recreation Board – July 31, 2023

DEPARTMENT REPORTS

Mr. Cino announced that the following department reports were included in the Board packets:

- Planning & Zoning Department
- Finance Department
- Fire Departments
- Emergency Services
- Fire Marshal
- Police Department
- Public Works

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

A motion was made by Mr. Cino and seconded by Dr. Ford to adjourn the meeting at 8:00 p.m.

Respectfully submitted,



Judy A. Caporiccio
Assistant Township Manager
Approved: October 3, 2023