

**Upper Makefield Board of Supervisors
October 17, 2023 Meeting Minutes**

The October 17, 2023 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Tom Cino at 7:30 p.m. In attendance were the following members of the Board of Supervisors: Chair Tom Cino, Vice Chair Ed Ford, Treasurer Tim Thomas, Member Yvette Taylor and Member Ben Weldon. Also in attendance were Assistant Township Manager Judy Caporiccio, Township Solicitor Mary Eberle, Esq. and Chief Mark Schmidt.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mr. Cino led in the recitation of the Pledge of Allegiance which was followed by a moment of silence for those affected by the unrest in the Middle East.

ANNOUNCEMENTS

Mr. Cino made the following announcements:

- The County's last Household Hazardous Waste Collection event will take place on October 28, rain or shine, at Strayer Middle School in Quakertown. Find details on the recycling page at BucksCounty.org.
- The Delaware Canal State Park has begun a planned drawdown of the canal for maintenance and debris removal from New Hope to Bristol. Rolling trail closures can be expected.
- Due to Election Day, the next Board of Supervisors meeting will be held on Wednesday, November 8.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES AND BILLS PAYABLE

A motion was made by Mr. Thomas and seconded by Ms. Taylor to approve the October 3, 2023 Budget Workshop meeting minutes. Motion carried by 4-0-1 vote with Dr. Ford abstaining.

A motion was made by Mr. Weldon and seconded by Mr. Thomas to approve the October 3, 2023 meeting minutes. Motion carried by 4-0-1 vote with Dr. Ford abstaining.

A motion was made by Mr. Thomas and seconded by Ms. Taylor to approve the October 17, 2023 Bills Payable List in the amount of \$92,407.95. Motion carried by unanimous vote.

PLANNING & ZONING ISSUES

There were no Planning & Zoning issues.

SOLICITOR'S REPORT

There was no Solicitor's Report.

ASSISTANT MANAGER'S REPORT

Pension Funds – Revised Annual Minimum Municipal Obligations

Ms. Caporiccio explained that the Actuary Report was received after the Board approved the MMOs in September, and the revised MMOs are updated to reflect that report. Following discussion, a motion was made by Dr. Ford and seconded by Ms. Taylor to approve the revised Police MMO and Non-Police MMO and authorize the Assistant Township Manager to sign the revised MMOs. Motion carried by unanimous vote.

1997 International Dump Truck

Ms. Caporiccio reported on the bid for the sale of the 1997 International Dump Truck with brine tank and snowplow, which was listed for sale on Municibid. A motion was made by Mr. Weldon and seconded by Mr. Thomas to accept the bid for the sale of the 1997 International Dump Truck to Daniel Graybeal for the purchase price of \$10,200. Motion carried by a unanimous vote.

Presentation of 2024 Preliminary Budget

Ms. Caporiccio provided a presentation of the 2024 Preliminary Budget developed following the two budget workshop meetings held on September 13, 2023 and October 3, 2023. She explained that the budget will be available for public inspection on the Township website and at the Municipal Building after Board approval. Following the presentation, the Board expressed appreciation of staff's time and efforts during the budget process and in developing this document. A motion was made by Mr. Weldon and seconded by Dr. Ford to authorize advertisement of the 2024 Preliminary Budget. Motion carried by unanimous vote.

ENGINEER'S REPORT

There was no Engineer's Report.

BOARD AND COMMISSION REPORTS

Mr. Cino announced that the following minutes were included in Board packets:

- Environmental Advisory Council – July 11, 2023, August 8, 2023, September 12, 2023
- Financial Advisory Committee – March 16, 2023
- Traffic Advisory Committee – July 26, 2023

DEPARTMENT REPORTS

Mr. Cino announced that the following department reports were provided:

- Planning & Zoning Department
- Finance Department
- Fire Departments
- Emergency Services
- Fire Marshal
- Police Department
- Public Works Department

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

A motion was made by Dr. Ford and seconded by Mr. Thomas to adjourn the meeting at 7:46 p.m. Motion carried by unanimous vote.

Respectfully submitted,



Judy Caporiccio

Assistant Township Manager

Approved: November 8, 2023