

**Upper Makefield Board of Supervisors  
October 3, 2023 Meeting Minutes**

The October 3, 2023 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Tom Cino at 7:30 p.m. In attendance were the following members of the Board of Supervisors: Chair Tom Cino, Vice Chair Ed Ford, Treasurer Tim Thomas, Member Yvette Taylor and Member Ben Weldon. Also in attendance were Assistant Township Manager Judy Caporiccio, Township Solicitor Mary Eberle, Esq., and Planning & Zoning Director Denise Burmester.

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Mr. Cino led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

**ANNOUNCEMENTS**

Mr. Cino announced that both the Upper Makefield Fire Company and the Lingohocken Fire Company are hosting open houses on Friday evening, October 13 in recognition of Fire Safety Month. Check [umfc.org](http://umfc.org) and [lfc.org](http://lfc.org) for details.

**PUBLIC COMMENT**

Mike Spiro, 1151 Eagle Road, requested an update on a neighboring property at 725 Eagle Road. Ms. Eberle stated that the judge has not yet issued an Order following the September hearing. Mr. Spiro then said that the issues with the strong smell emanating from the neighbor's property continues.

**APPROVAL OF MINUTES AND BILLS PAYABLE**

A motion was made by Mr. Thomas and seconded by Ms. Taylor to approve the September 13, 2023 Budget Workshop meeting minutes. Motion carried by unanimous vote.

A motion was made by Mr. Weldon and seconded by Ms. Taylor to approve the September 19, 2023 meeting minutes. Motion carried by unanimous vote.

A motion was made by Mr. Thomas and seconded by Mr. Weldon to approve the October 3, 2023 Bills Payable List in the amount of \$979,709.93. Motion carried by unanimous vote. Mr. Cino noted that this Bills List includes several budget transfers to other funds.

**PLANNING & ZONING ISSUES**

**Chalofsky Planning Module, 66 Woodside Lane**

Ms. Burmester provided an overview of the Chalofsky request for a Planning Module for a barn and carriage house renovation, which has been reviewed and recommended for approval by the Planning Commission. This is a component 1 approval and septic permit approval is still required. Following discussion, a motion was made by Mr. Thomas and seconded by Ms. Taylor to approve the Chalofsky Planning Module. Motion carried by unanimous vote.

**SOLICITOR'S REPORT**

There was no Solicitor's Report.

**ASSISTANT MANAGER'S REPORT**

**Sludge Disposal Bids**

Ms. Caporiccio provided an overview of the bids and the recommendation of Water/Sewer Engineer Tom Zarko to award the three-year Sludge Disposal Bid to McGovern Environmental of West Chester, Pennsylvania at a cost of \$0.1650/gallon for Heritage Hills and \$0.1750/gallon for Dutchess Farm and Enclave. A motion was made by Mr. Weldon and seconded by Mr. Thomas to award the three-year Sludge Disposal Bid to McGovern Environmental of West Chester, Pennsylvania at a cost of

\$0.1650/gallon for Heritage Hills and \$0.1750/gallon for Dutchess Farm and Enclave. Motion carried by unanimous vote.

**Financial Advisory Committee Resident Survey**

Ms. Caporiccio provided background that, as part of their research of potential improvements in the Village of Washington Crossing in preparation of the PA 250 celebration, the Financial Advisory Committee developed a survey that was sent to businesses in the village to solicit their input. They would now like to send the same survey to the residents living in the village. Following discussion, a motion was made by Mr. Weldon and seconded by Ms. Taylor to approve distribution of the survey to Washington Crossing residents. Motion carried by unanimous vote.

**2024 Fee Schedule**

Ms. Caporiccio provided an overview of the 2024 Fee Schedule. A motion was made by Mr. Thomas and seconded by Ms. Taylor to approve the 2024 Fee Schedule. Motion carried by unanimous vote.

**ENGINEER'S REPORT**

There was no Engineer's Report.

**PUBLIC COMMENT**

There was no public comment.

**ADJOURNMENT**

A motion was made by Mr. Weldon and seconded by Mr. Thomas to adjourn the meeting at 7:42 p.m.

Respectfully submitted,



Judy Caporiccio

Assistant Township Manager

Approved: October 17, 2023