

**Upper Makefield Township Board of Supervisors  
October 3, 2023 Budget Workshop Minutes**

The October 3, 2023 Budget Workshop of the Upper Makefield Township Board of Supervisors was called to order by Chair Tom Cino at 6:30 p.m. In attendance were the following members of the Board of Supervisors: Chair Tom Cino, Treasurer Tim Thomas, Member Yvette Taylor and Member Ben Weldon. Also in attendance were Assistant Township Manager Judy Caporiccio and Finance Officer Sandy Wenitsky.

**PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE**

Mr. Cino led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

**FUND REVIEW AND DISCUSSION**

Ms. Caporiccio provided an overview of the following funds: Park and Recreation Fund, Tree Fund, Fire Fund, Riparian Restoration and Preservation Grant Fund, Emergency Services Fund and American Rescue Plan.

The meeting continued with a review of the Proprietary Funds - Water and Sewer (Heritage Hills, Dutchess Farm and Enclave) and Fiduciary Funds (Grading Escrow and Pension).

Ms. Caporiccio highlighted updates to the General Fund since the last workshop meeting and again reviewed the Capital Fund and Open Space Fund, noting no changes. She then stated that no tax increase is proposed for 2024, 1.5 mil is proposed to be reallocated from the Open Space Fund to the General Fund, and voter-approved open space debt will be paid off in 2024.

Throughout the presentation, members of the Board asked questions and provided comments.

**2024 FEE SCHEDULE**

Ms. Caporiccio provided an overview of the proposed 2024 Fee Schedule, noting that changes are the result of rate increases by consultants and service providers.

**PUBLIC COMMENT**

Priscilla Linden, 50 Dillon Way, asked for clarification of the expenses in the Riparian Restoration and Preservation Grant Fund and inquired about stormwater management and flood mitigation efforts.

**ADJOURNMENT**

A motion was made by Ms. Taylor and seconded by Mr. Weldon to adjourn the meeting at 6:52 pm. Motion carried by a unanimous vote.

Respectfully submitted,



Judy Caporiccio  
Assistant Township Manager  
Approved: October 17, 2023