

Upper Makefield *Township*

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TO: Dave Nyman, Township Manager
FROM: Matt Gorman, Superintendent of Public Works
DATE: November 1, 2023
RE: Monthly Report for October 2023

Please see below for an overview of activities performed by the Public Works Department:

- Performed regular maintenance and inspections on Township building and facilities
- Repaired signs as needed and replaced numerous faded road signs across the Township
- Inspected, repaired and cleaned roadside drainage facilities and right-of ways
- Notified PECO of problems associated with their facilities
- Notified PennDOT of drainage issues and potholes associated with state roads
- Notified Comcast and Verizon of downed communication wires, set barricades as needed
- Ordered parts and supplies as needed
- Responded to 118 Pennsylvania One Call notifications
- Maintained service, repair and inspection of Township vehicles and equipment
- Logged and responded to complaints and concerns
- Crew worked on inlet inspections and repaired inlets as needed
- Public Works firemen responded to 6 fire calls. Total time on calls ~ 10 1/2 hours
- Mowed and trimmed grass areas as needed
- Awarded Gateway Clearing contract for 2023-2024 winter season
- New employee completed Flagger Course
- Delaware Valley Trust inspection completed on the Public Works building and playgrounds

