

# Upper Makefield Township

## 2024 Fee Schedule



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**Any amount due and owed to Upper Makefield Township for greater than thirty (30) days after the invoice date shall incur interest at the rate of 1.5% per month or fraction thereof that the money remains unpaid. Resolution 2001-03-21.**

**Note: Permits applied for after commencement of any activity requiring a permit shall be two (2) times the regular fee, plus any additional penalties prescribed by Township ordinances.**

**Fee Schedule Adopted by the Board of Supervisors on October 3, 2023.  
Revised Fee Schedule Adopted by the Board of Supervisors on January 16, 2024.**

# Upper Makefield Township 2024 Fee Schedule

## ZONING HEARING BOARD FEE SCHEDULE

Zoning Hearing Board fees cover 50% of the court stenographer appearance fee, advertising, meeting room use at \$70.00 for each day of meeting room use and 10% of the application fee for administrative expenses incurred by Upper Makefield Township. Any funds remaining from the application fee, after payment of the above costs, will be refunded to the Applicant. The Applicant will receive an invoice for fees due should costs exceed the application fee.

<b>Application Type</b>	<b>Application Review 2023</b>	<b>Application Review 2024</b>
<b>Residential (Single Family)</b>	\$1,200.00	\$1,200.00
<b>Commercial and Office (1 Unit)</b>	\$1,500.00	\$1,500.00
<b>Commercial, Office and Multi-Family (2 to 5 units and under 10,000 sq. ft. devoted to use)</b>	\$1,800.00	\$1,800.00
<b>Commercial Office and Multi-Family (6 or more units and/or greater than 10,000 sq. ft.)</b>	\$2,300.00	\$2,300.00
<b>Industrial</b>	\$2,200.00	\$2,200.00
<b>Quarry</b>	\$1,500.00	\$1,500.00
<b>Non-Profit, Educational, Institutional, Religious, etc.</b>	\$1,100.00	\$1,100.00
<b>Signs</b>	\$700.00	\$700.00
<b>Challenge to Validity of Zoning Ordinance</b>	\$20,000.00	\$20,000.00
<b>Landowner appeal under MPC 909.1(a). (3). (4). (8). (9).</b>	\$1,700.00	\$1,700.00
<b>Appeals From The Township Zoning Officer Decision</b>	\$1,050.00	\$1,050.00

## Upper Makefield Township 2024 General Fee Schedule

Fee Type	2023	2024
<b>Accident or Incident Reports</b>	\$15.00	\$15.00
<b>Address Signs</b>	\$12.00	\$12.00
<b>Administrative Services</b> for Township Staff to Assist with Extensive Projects	\$50.00 per hour	\$50.00 per hour
<b>Alarm Registration and Renewal</b>	\$100.00	\$100.00
<b>Amendment to Joint Zoning Ordinance (Re-Zoning)</b> Section 1602 - Joint Municipal Zoning Ordinance	\$2,500.00 filing fee	\$2,500.00 filing fee
<b>Appeal to Board of Appeals</b> (Appeal of Building Official or Fire Marshal interpretation)	\$500.00	\$500.00
<b>Blasting Permit</b>	\$200.00	\$200.00
<b>Building Permits:</b>	Fees include mandatory \$4.00 State UCC Fees	Fees include mandatory \$4.00 State UCC Fees
Agricultural Buildings Including Structural Alterations or Additions	\$88.00 + 0.18/sq. ft.	\$88.00 + 0.18/sq. ft.
Commercial, Industrial Office Communications Tower or Structure	\$913.00 + 0.46/sq. ft.	\$913.00 + 0.46/sq. ft.
Residential Alterations, Additions	\$330.00 + \$0.42/sq. ft.	\$330.00 + \$0.42/sq. ft.
Single Family Dwelling	\$770.00/unit + \$0.44/sq. ft.	\$770.00/unit + \$0.44/sq. ft.
Minor Alteration	\$88.00 + \$0.40/sq. ft.	\$88.00 + \$0.40/sq. ft.
Swimming Pool-In Ground	\$385.00	\$385.00
Above Ground	\$220.00	\$220.00
<b>Burning Permit</b>	\$30.00	\$30.00
<b>Comprehensive Plan Book</b>	\$30.00	\$30.00
<b>Continuation of Non-Conforming Use</b>	\$200.00	\$200.00
<b>Copies:</b>		
Codified Ordinances	Paper \$100.00    Electronic \$50.00	Paper \$100.00    Electronic \$50.00
Maps: Street, Zoning, etc.	B&W - \$2.00 Color - \$4.00	B&W - \$2.00 Color - \$4.00
Paper Copies	8.5 x 11 = \$.25; \$.25 faxed; 8.5 x 11; 8.5 x 14 = \$.25 11 x 17 + .50 Color Add .75	8.5 x 11 = \$.25; \$.25 faxed; 8.5 x 11; 8.5 x 14 = \$.25 11 x 17 + .50 Color Add .75
Electronic Portable Storage	\$15.00	\$15.00
Public Meeting	Audio \$40.00    Audio/Video \$60.00	Audio \$40.00    Audio/Video \$60.00
Zoning Hearing Board Transcript	Contact Stenographer	Contact Stenographer
Zoning Ordinance	Paper \$50.00    Electronic \$40.00	Paper \$50.00    Electronic \$40.00
<b>Curative Amendment Application</b>	\$11,500.00	\$11,500.00
<b>Demolition Permit</b> (per 1,000 square feet of floor area)	\$66.00 per 1,000 feet of floor area	\$66.00 per 1,000 feet of floor area

## Upper Makefield Township 2024 General Fee Schedule

Fee Type	2023	2024
<b>Drainage Plan Review (Ordinance 327 and 328) &lt;1000 sq. ft. + Professional Services Agreement + Escrow</b>		\$125.00
<b>Drainage Plan Review (Ordinance 327 and 328) &gt;1000 sq. ft. + Professional Services Agreement + Escrow</b>	\$250.00	\$250.00
<b>Driveway/Highway Encroachment</b>		
Permanent (New))	\$260.00	\$260.00
Permanent (Renovation)	\$150.00	\$150.00
Temporary	\$100.00	\$100.00
<b>Electrical Residential:</b>		
SFD	\$70.00	\$70.00
Addition	\$60.00	\$60.00
Minor Electrical Work	\$40.00	\$40.00
<b>Commercial:</b>		
New Bldg.	\$90.00	\$90.00
Addition	\$70.00	\$70.00
Minor Work	\$50.00	\$50.00
<b>Solar Panels: + Prof. Services Agreement</b>		
Array Area < 250 sq. ft.	\$190.00 + \$880.00 Escrow	\$190.00 + \$880.00 Escrow
Array Area > 250 sq. ft.	\$430.00 + \$880.00 Escrow	\$430.00 + \$880.00 Escrow
<b>Event Application</b>	\$10.00	\$10.00
<b>Fingerprinting</b>	\$25.00	\$25.00
<b>Fire Marshal</b>		
Inspection	\$45.00	\$45.00
Inspection – High Hazard or Special Use	\$110.00	\$110.00
Building Plan Review	\$45.00	\$45.00
Sprinkler Systems Plan Review	\$150.00	\$150.00
<b>Floodplain Permit</b>	\$80.00 + Professional Services Agreement	\$80.00 + Professional Services Agreement
<b>Forestry Permit</b>	\$400.00	\$400.00
<b>Grading Permit + Professional Services Agreement + Escrow</b>	\$230.00	\$230.00
<b>Historic Architectural Review Board</b>	\$80.00	\$80.00
<b>Holding Tank (Ord. 183)</b>	Residential - \$120.00 + \$250.00 Escrow Commercial - \$300.00 + \$1,000.00 Escrow	Residential - \$120.00 + \$250.00 Escrow Commercial - \$300.00 + \$1,000.00 Escrow
<b>Home Occupation/Business</b>	\$100.00	\$100.00
<b>Liquor License Transfer Application</b>	\$500.00 + \$1,000.00 Escrow	\$500.00 + \$1,000.00 Escrow
<b>Maps</b>	11" x 17" \$5.00 36" x 22" \$18.00	11" x 17" \$5.00 36" x 22" \$18.00
<b>Occupancy Permit</b>		
Temporary Certificate of Occupancy - New SFD and Commercial Construction	\$330.00 + \$2,200.00 Escrow	\$330.00 + \$2,200.00 Escrow

## Upper Makefield Township 2024 General Fee Schedule

Fee Type	2023	2024
Final Certificate of Occupancy - New SFD and Commercial Construction	\$330.00	\$330.00
Accessory Structure, Additions, Alterations	\$77.00	\$77.00
Residential Occupancy	\$77.00	\$77.00
Business Occupancy	\$100.00	\$100.00
Road Occupancy	\$130.00	\$130.00
<b>On Lot Sewage Management Permit - Residential</b>	Tri-Annual Pumping Required Paid by Hauler	Tri-Annual Pumping Required Paid by Hauler
<b>Park Use, Brownsburg &amp; Lookout Parks:</b>		
Application Fee (Pavilion or field - Non-Refundable)	Included in Reservation Fees	Included in Reservation Fees
Security Deposit (Pavilion or single field - Refundable)	\$200.00 Resident or Non-Resident	\$200.00 Resident or Non-Resident
Reserved Pavilion Usage	R: \$120/4 hours - less than 100 ppl NR: \$145/4 hours - less than 100 ppl  R: \$195/4 hours - more than 100 ppl NR: \$220/4 hours - more than 100 ppl  Plus \$200 security deposit	R: \$120/4 hours - less than 100 ppl NR: \$145/4 hours - less than 100 ppl  R: \$195/4 hours - more than 100 ppl NR: \$220/4 hours - more than 100 ppl  Plus \$200 security deposit
Single Use (Non-Tournament)		
Single Use Field Reservation (Resident)	\$75/field/day \$40 up to 4 hours per day	\$75/field/day \$40 up to 4 hours per day
Single Use Field Reservation (Non-Resident)	\$225/day/field \$125 up to 4 hours per day	\$225/day/field \$125 up to 4 hours per day
Tournaments/Camps		
Application Fee	\$50.00	\$50.00
Security Deposit (Refundable)	\$500.00*	\$500.00*
Resident Fee	\$100/field/day	\$100/field/day
Non-Resident Fee	\$250/field/day	\$250/field/day
Concession Stand	10% of proceeds	10% of proceeds
Security Deposit (concession stand use - refundable)	\$250.00*	\$250.00*
* UM reserves the right to increase security deposit for special circumstances.		
<b>Photographs</b>		
Digital - Plain Paper	\$15.00 per page	\$15.00 per page
Digital - Photo Paper	\$25.00 per page	\$25.00 per page
DVD	\$100.00	\$100.00
<b>Park &amp; Rec Fee in Lieu of Improvements</b>	\$5,000.00	\$5,000.00
<b>Planning Modules (Sewage)</b>		
1 Lot	\$220.00 Filing Fee/ \$1,100.00 Review Escrow	\$220.00 Filing Fee/ \$1,100.00 Review Escrow
3 Lots or More	\$550.00 Filing Fee/ \$1,600 Review Escrow	\$550.00 Filing Fee/ \$1,600 Review Escrow
Planning Exemption	\$165.00	\$165.00

## Upper Makefield Township 2024 General Fee Schedule

Fee Type	2023	2024
<b>Plumbing/ Mechanical Permit</b>		
Construction, Installation or Alteration of the Plumbing/Mechanical System of any Building	\$143.00	\$143.00
6 or more fixtures	\$23.00 additional per number of fixtures over 6	\$23.00 additional per number of fixtures over 6
Minor Work	\$77.00	\$77.00
<b>Professional Services Agreement</b>	Escrow \$1,600.00	Escrow \$1,600.00
<b>Realtors Annual Sign Permit</b>	\$90.00	\$90.00
<b>Recycling Bins</b>	\$12.00	\$12.00
<b>Re-inspection Fee (Bldg.)</b>	\$77.00	\$77.00
<b>Return Check (Non- Sufficient Funds)</b>	\$35.00	\$35.00
<b>Septic Haulers (Annual)</b>	\$200.00	\$200.00
<b>Signs</b>	\$70.00	\$70.00
<b>Solicitor Permit</b>	\$250.00 per 90 day permit	\$250.00 per 90 day permit
<b>Stormwater Infiltration Inspection</b>	\$86.00	\$86.00
<b>Stormwater Management Ordinance Copy</b>	\$25.00	\$25.00
<b>SALDO Book</b>	\$50.00	\$50.00
USB Drive	\$25.00	\$25.00
<b>Temporary Structure/Use Permit</b>	\$60.00	\$60.00
<b>Tax Certification</b>	\$45.00	\$45.00
<b>Tax Bill Duplicate</b>	\$10.00 per parcel	\$10.00 per parcel
<b>Utility Pole Permit</b>	\$90.00 per pole	\$90.00 per pole
<b>Water and Sewer Construction</b> (Design and Specifications for Public Systems)	\$66.00	\$66.00
<b>Water &amp; Sewer Certification</b>	\$50.00	\$50.00
<b>Well Permit</b>		
Monitoring & Residential & Irrigation	\$385.00	\$385.00
Production, Community, Public or Test Well	\$1,100.00	\$1,100.00
Geothermal or Existing	\$220.00	\$220.00
<b>Wreckers on Call</b>	\$250.00	\$250.00
<b>Zoning Permit for:</b>		
New Home	\$300.00	\$300.00
Renovations & Additions	\$160.00	\$160.00
Accessory Structure > = 2,000 sq. ft.	\$240.00	\$240.00
Accessory Structure < 2,000 sq. ft.	\$70.00	\$70.00
Commercial Structure	\$400.00	\$400.00
Collocation Antenna	\$1,000.00 + Zoning App.	\$1,000.00 + Zoning App.
Tree Removal, Per Tree	\$70.00	\$70.00
Re-inspection Fee	\$70.00	\$70.00

## Upper Makefield Township 2024 Land Development Fee Schedule

All applications on this page require a Professional Services Agreement and Escrow.  
If a preliminary/final application is requested, a final application filing fee is due at submission.

Application Type	Plan Filing and Processing	Plan Review
Sketch	\$600.00	\$1,000.00
Large Lot	\$480.00	\$2,300.00
Lot Line Change	\$500.00	\$3,000.00

### Preliminary Applications for Subdivision and Land Developments

Lot/Unit Size	Plan Filing and Processing	Plan Review
1-2 Lots/Units	\$480.00	\$2,300.00
3-5 Lots/Units	\$1,500.00	\$4,700.00
6-10 Lots/Units	\$1,700.00	\$9,500.00
11 or more Lots/Units	\$2,600.00	\$32,000.00
<b>** PLUS → \$200.00 per lot &gt; 10 and ≤ 50</b>	<b>**PLUS → \$200.00 per lot &gt; 50</b>	

### Final Applications for Subdivision and Land Development

Lot/Unit Size	Plan Filing and Processing	Plan Review
1-2 Lots/Units	\$400.00	\$1,300.00
3-5 Lots/Units	\$950.00	\$4,200.00
6-10 Lots/Units	\$1,600.00	\$9,200.00
11 or more Lots/Units	\$2,400.00	\$11,800.00
<b>** PLUS → \$100.00 per lot &gt; 10 and ≤ 50</b>	<b>** PLUS \$200.00 per lot / units &gt; 50</b>	

Land Development Waiver Request	Filing Fee
	\$225.00

Conditional Use Applications	Filing Fee	Review Escrow
With Land Development Plan	\$1,300.00	\$2,000.00
W/O Land Development Plan	\$1,800.00	\$3,200.00
	<b>*** Plus \$100.00 per lot &gt; 10</b>	<b>*** Plus \$200.00 per lot &gt; 50</b>
<b>Preliminary Zoning Opinion</b>	\$100.00	Professional Services Agreement \$1,200.00

**Revision to the Approved Plans 30% of Above Fees**

<b>Upper Makefield Township 2024 Professional Services Fee Schedule</b>		
<b>Fee Type</b>	<b>2023</b>	<b>2024</b>
<b>Grim, Biehn &amp; Thatcher - Township Solicitor - Hourly Rates:</b>		
General Legal Services	\$175.00	\$185.00
Litigation	\$175.00	\$185.00
Real Estate including Land Development	\$215.00	\$220.00
<b>High Swartz - Zoning Hearing Board Counsel - Hourly Rates:</b>		
Attorney	\$215.00	\$215.00
Paralegal and Legal Administrative Assistant	\$95.00	\$95.00
<b>Eckert, Seamans - Labor Attorneys - Hourly Rates:</b>		
Partner	\$300.00	\$300.00
Associates	\$250.00	\$250.00
Paralegals	\$100.00 - \$200.00	\$100.00 - \$200.00
<b>CKS Engineers - Hydrologist - Hourly Rates:</b>		
Principal	\$135.00	\$142.00
Assistant Engineer / Construction Manager	\$125.00	\$131.00
Junior Engineer	\$70.00	\$74.00
Technical Assistant I (Inspector, Draftsman, Surveyor, etc.)	\$98.00	\$103.00
Technical Assistant II	\$56.00	\$59.00
* All direct expenses such as telephone, postage, printing, etc. will be charged at their direct cost. Automobile expenses will be charged in accordance with the IRS Standard Rate.		
<b>SMM Consulting – Hourly Rates:</b>		
Floodplain Administration		\$100.00
FEMA Project Management		\$100.00
<b>Gilmore &amp; Associates – Twp. Engineer - Hourly Rates:</b>		
Principal III		\$160.00
Principal II		\$155.00
Principal I		\$150.00



## Upper Makefield Township 2024 Professional Services Fee Schedule

Fee Type	2023	2024
<b>Gilmore &amp; Associates, Continued:</b>		
Consulting Professional V		\$145.00
Consulting Professional IV		\$140.00
Consulting Professional III		\$135.00
Consulting Professional II		\$130.00
Consulting Professional I		\$125.00
Design Technician V		\$120.00
Design Technician IV		\$115.00
Design Technician III		\$110.00
Design Technician II		\$105.00
Design Technician I		\$100.00
Construction Representative III		\$121.00
Construction Representative II		\$111.00
Construction Representative I		\$101.00
Project Manager		
Project Assistant		\$88.00
Surveying Crew		\$185.00
Clerical		
<b>Private Utility Enterprises Treatment Plants Operator Hourly Rates:</b>	\$54.00	\$54.00
<b>Heritage Conservancy Open Space Consultant Hourly Rates:</b>		
President	\$145.00	\$150.00
Vice President		\$110.00
Resource Protection Coordinator		\$60.00
Conservation Easement Steward		\$70.00
Conservation Acquisition Specialist		\$85.00
Chief Operating Officer	\$105.00	Consultant Reorganization
Accounting Manager	\$60.00	Consultant Reorganization
Executive Projects Manager	\$65.00	Consultant Reorganization
Administrative Assistant	\$45.00	Consultant Reorganization
Sr. Development Assoc. Grants	\$75.00	Consultant Reorganization
Mgr. of Marketing & Comm.	\$65.00	Consultant Reorganization
Dev. Assoc., Membership	\$55.00	Consultant Reorganization
Community Engagement Programs Manager	\$65.00	Consultant Reorganization

## Upper Makefield Township 2024 Professional Services Fee Schedule

Fee Type	2023	2024
<b>Heritage Conservancy, Continued:</b>		
Comm. Engagement Assoc.	\$55.00	Consultant Reorganization
Manager of Development	\$65.00	Consultant Reorganization
Senior Preservation Specialist	\$75.00	Consultant Reorganization
Senior Land Conservationist	\$80.00	Consultant Reorganization
Land Conservation Manager	\$75.00	Consultant Reorganization
Director of Resource Protection	\$85.00	Consultant Reorganization
Senior Conservation Steward	\$70.00	Consultant Reorganization
Conservation Steward	\$55.00	Consultant Reorganization
Property Caretaker	\$55.00	Consultant Reorganization