

OFFICE OF THE FIRE MARSHAL

COMMERCIAL PLAN REVIEW REQUIREMENTS

Below is a synopsis of requirements relative to submitting a plan-review leading to approval by the Fire Marshal in compliance with the most recently adopted ICC - International Fire Code. A complete and timely submittal of all identified topics will ensure a prompt review process leading to approval.

- AIA and Engineering stamp applied, signed and dated
- Name, contact cell number and email for project-lead individual
- Emergency Lighting identified (hard wired / battery back-up)
- Emergency Exit Signing
- Fire Extinguishers (type identified)
- Exit Egress identified
- Special Interior Finishes (fire rating)
- Occupancy Load (Tenant Fit-Out Calculation)
- Aisle Egress and Width
- Exterior Fire Lanes and Marking
- Documents Calling-Out Fire Alarm System
- Documents Calling-Out Fire Suppression Systems
- Knox-Box REQUIRED details and location for Fire Department access
- Fire Marshal to be notified via email jckfm272@aol.com the day/date plans are submitted to Planning and Zoning

Average turn-around time for initial review of "Stamped Drawings" is 10 business days once all requested criteria have been met.

John C. Kernan, Chief FM-272

Fire Code Official PA L&I #004802 / ICC #5318575 / NFPA CFI-10-0123

Revised 07/27/22