

**Upper Makefield Board of Supervisors**  
**February 20, 2024 Meeting Minutes**

The February 20, 2024 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Yvette Taylor at 7:30 p.m. In attendance were the following members of the Board of Supervisors: Chair Yvette Taylor, Vice Chair Ben Weldon, Treasurer Braun Taylor, Member Tom Cino and Member Tim Thomas. Also in attendance were Township Manager David R. Nyman, Assistant Township Manager Judy Caporiccio, Township Solicitor Mary Eberle, Esq., Township Engineer Amanda Fuller, P.E., Planning & Zoning Director Denise Burmester and Chief Schmidt.

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

Ms. Taylor led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

**ANNOUNCEMENTS**

Ms. Taylor made the following announcement:

- Residents interested in serving as the Township's representative on the Council Rock Senior Center Board are invited to submit a Volunteer Board Application, which can be found on the Township website.

Mr. Thomas announced that he is organizing a trash pickup on Saturday, March 23. Residents interested in participating are invited to contact the Township or Mr. Thomas.

Mr. Cino noted the recent passing of former Township Supervisor Dan Worden.

**PUBLIC COMMENT**

Bob West, 1663 Wrightstown Road, shared his background as a former Supervisor, EAC member and Chair and his involvement with the Open Space Program. He expressed concern over the reorganization process and encouraged collaboration among all Board members. He also noted the passing of former Supervisor Dan Worden.

**APPROVAL OF MINUTES AND BILLS PAYABLE**

A motion was made by Mr. Cino and seconded by Mr. Thomas to approve the February 6, 2024 meeting minutes. Motion carried by unanimous vote.

A motion was made by Mr. Weldon and seconded by Mr. Cino to approve the February 20, 2024 Bills Payable List in the amount of \$364,155.64. Motion carried by unanimous vote.

**PLANNING & ZONING ISSUES**

**Community Rating System (CRS) Status Report**

Ms. Burmester noted that the Community Rating System Status Report for 2023 was included in Board packets.

**Vanek Zoning Hearing Board Application, 106 Cedar Glen Drive**

Engineer Chris Dougherty represented the applicant and provided an overview of the Vanek Zoning Hearing Board application requesting a variance to remove a portion of the front walkway to construct an addition and new walkway. Discussion followed and a motion was made by Mr. Thomas and seconded by Mr. Weldon that the Board take a neutral position on the Vanek Zoning Hearing Board Application. Motion carried by a unanimous vote.

## **SOLICITOR'S REPORT**

### **Jointure Agreement Amendment**

Ms. Eberle provided an overview of the Jointure Agreement Amendment which eliminates references to an inactive Joint Planning Commission and better represents the current practices of the Jointure. Discussion followed and a motion was made by Mr. Cino and seconded by Mr. Thomas to approve the Jointure Agreement Amendment. Motion carried by a unanimous vote.

### **DeSpirito, Escrow Reconciliation, 1263 Eagle Road**

Ms. Ebele provided an overview of the DeSpirito Escrow Reconciliation for 1263 Eagle Road. A motion was made by Mr. Cino and seconded by Mr. Weldon to approve the reconciliation to zero out the escrow account. Motion carried by a unanimous vote.

## **MANAGER'S REPORT**

There was no Manager's Report.

## **ENGINEERS REPORT**

There was no Engineer's Report.

## **BOARD AND COMMISSION REPORTS**

Ms. Taylor announced that the following minutes were included in Board packets:

- Financial Advisory Committee – November 16, 2024
- Investment Committee – November 16, 2024
- Park & Recreation Board - September 11, 2024
- Traffic Advisory Committee – November 30, 2024

## **DEPARTMENT REPORTS**

Ms. Taylor announced that the following department reports were provided:

- Planning & Zoning Department
- Finance Department
- Fire Departments
- Emergency Services
- Fire Marshal
- Police Department
- Public Works Department

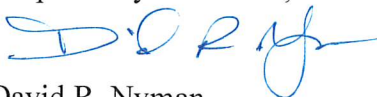
## **PUBLIC COMMENT**

There was no public comment.

## **ADJOURNMENT**

A motion was made by Mr. Thomas and seconded by Mr. Weldon to adjourn the meeting at 8:08 p.m.

Respectfully submitted,



David R. Nyman

Township Manager

Approved: March 5, 2024