

UPPER MAKEFIELD TOWNSHIP

Financial Advisory Committee Meeting

January 31, 2024

The January 31, 2024 public meeting of the Upper Makefield Township Financial Advisory Committee was convened at 6:30 p.m. In attendance were the following members of the Financial Advisory Committee: Carolyn Dorph, Ray Myslinski, Harold Tamburo and Jason Yager. Township Manager Dave Nyman, Assistant Township Manager Judy Caporiccio, Supervisor Yvette Taylor and Supervisor Tom Cino were also in attendance.

I. Call to Order

The meeting was called to order by Ms. Dorph at 6:30 p.m.

II. Re-Organization of the Board

Mr. Nyman accepted nominations for Chair.

Election of Chair

A motion was made by Mr. Yager and seconded by Mr. Myslinski to nominate Ms. Dorph to serve as Chair. Motion carried by a unanimous vote.

Ms. Dorph presided over the meeting from this point.

Election of Vice Chair

A motion was made by Mr. Myslinski and seconded by Mr. Tamburo to nominate Ms. Basavaiah to serve as Vice Chair. Motion carried by a unanimous vote.

Election of Secretary

A motion was made by Mr. Yager and seconded by Mr. Tamburo to have a rotating Secretary. Motion carried by a unanimous vote.

III. Approval of Minutes – November 16, 2023

A motion was made by Mr. Tamburo and was seconded by Mr. Myslinski to approve the meeting minutes of November 16, 2023. Motion carried by a unanimous vote.

IV. Review Survey Results for Washington Crossing Businesses/Residents

The committee reviewed the results summary for both the business and resident surveys. The committee felt the notes captured by Ms. Dorph were thorough and representative of the comments and key themes present in the surveys. The Committee also noted that the survey responses are aspirational and do not reflect any real-world cost or time implications, however they are comprehensive and adequately capture the sentiments presented by residents and business owners.

V. Finalize List for Engineering Review

The list of items for engineering review was reviewed and finalized. A question arose as to whether the state will allow us to put sidewalks on both sides of Rte. 532 - this appears to be the only controversial item on the list. We reinforced the idea of adding curbing on the side that does not have sidewalks if that proves to be an issue. Some questions were presented around planters, landscaping and other aesthetic features that are under consideration for the engineering review. The Committee also determined there was a need to add an additional crosswalk near the parking

lot area near the canal bridge. Mr. Myslinki motioned to submit the engineering list for review, and the motion was seconded by Mr. Yager.

VI. Public Comment

There was no public comment.

VII. Next Meeting: March 21, 2024

VIII. Adjournment

A motion was made by Mr. Yager and was seconded by Mr. Tamburo to adjourn the meeting at 6:50 p.m. Motion carried by a unanimous vote.

Respectfully submitted,
Jason Yager, Secretary
Approved: March 21, 2024