

Upper Makefield Board of Supervisors
June 18, 2024 Meeting Minutes

The June 18, 2024 public meeting of the Upper Makefield Township Board of Supervisors was called to order by Chair Yvette Taylor at 7:30 p.m. In attendance were the following members of the Board of Supervisors: Chair Yvette Taylor, Vice Chair Ben Weldon, Treasurer Braun Taylor, Member Tom Cino and Member Tim Thomas. Also in attendance were Township Manager David R. Nyman, Assistant Township Manager Judy Caporiccio, Township Solicitor Mary Eberle, Esq., Township Engineer Amanda Fuller, P.E., Planning & Zoning Director Denise Burmester and Chief Schmidt

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Ms. Taylor led in the recitation of the Pledge of Allegiance which was followed by a moment of silence.

ANNOUNCEMENTS

Ms. Taylor made the following announcements:

- The next Household Hazardous Waste Collection event will be on Saturday, June 29 at Central Bucks High School South from 8:30 a.m. – 2:00 p.m., rain or shine. Details available at BucksCounty.gov/Recycling.
- Register now for the 42nd Annual Rev Run at RevRunPA.com. The event is held on July 4th Washington Crossing Historic Park.
- Township offices will be closed on July 4 in observance of the holiday.
- Mark your calendars for Upper Makefield Community Day on Saturday, September 21 at Brownsburg Park beginning at 10 a.m. Details to follow later in the meeting under the Manager's Report.

Bridge Update:

- The next meeting of the Delaware River Joint Toll Bridge Commission will be on Monday, June 24 at 10:30 a.m. Residents are encouraged to continue to attend the meetings in person or virtually to voice opinions about the Washington Crossing Bridge project. Visit drjtbc.org for meeting information. The Board continues to advocate for the protection of the Bridge.

Mr. Cino referenced recent news articles about the New Hope Bridge and potential tolling that make our residents' continued engagement with the DRJTBC even more crucial.

PUBLIC COMMENT

Harry Barfoot, Beaumont Drive, represented UMBA (Upper Makefield Business Association) and thanked the Board, Police, Public Works Department and Township staff for supporting the Revolutionary Run event on July 4. He highlighted that the Rev Run helps fund scholarships, Township emergency services and equipment purchases. The Board expressed appreciation for the work that UMBA does to benefit the community.

Jane Johnson, Eagle Road, questioned the inability of the public to offer public comment at the time an agenda item is being considered by the Board, referencing a State law regarding public comment. Ms. Eberle clarified that the requirements are met because there is an opportunity for public comment at the beginning of the meeting before votes are taken. Additionally, there is another public comment opportunity at the end of the meeting. Ms. Johnson then remarked that all Board members should have the right to comment on issues and not be cut off during discussion.

APPROVAL OF MINUTES AND BILLS PAYABLE

A motion was made by Mr. Cino and seconded by Mr. Weldon to approve the June 4, 2024 meeting minutes. Motion carried by unanimous vote.

A motion was made by Mr. Cino and seconded by Mr. Weldon to approve the June 18, 2024 Bills Payable List in the amount of \$203,488.69. Motion carried by unanimous vote.

PLANNING & ZONING ISSUES

Mellon Certificate of Appropriateness – 68 Woodside Lane

Ms. Burmester provided an overview of the request to replace the roof and siding on the existing structure, noting that the request was reviewed and recommended for appropriateness by the HARB. Following discussion, a motion was made by Mr. Cino and seconded by Mr. Weldon to approve the Mellon certificate of Appropriateness for 68 Woodside Lane. Motion carried by a unanimous vote.

Smith Zoning Hearing Board Application, 1712 Scott Drive

The applicant withdrew the application.

SOLICITOR'S REPORT

Jointure Ordinance No. 2024-01 – LI/OLI Newtown Commons Overlay Zoning District

Ms. Eberle informed the Board that Newtown Township has an addition to this ordinance, which will be brought back for review, and recommended tabling this item. A motion was made by Mr. Cino and seconded by Mr. Weldon to Table consideration of JMZO Ordinance No. 2024-01 – LI/OLI Newtown Commons Overlay Zoning District. Motion carried by unanimous vote.

Jointure Ordinance No. 2024-02 – Definition Revision

Jointure Ordinance No. 2024-03 – Amending Impervious Surface Limits in RI and RI-A Rural Districts

Ms. Eberle Provided an overview of Jointure Ordinance No. 2024-02, which removes the section numbers and lists all definitions in alphabetical order, and Jointure Ordinance No. 2024-03, which amends the maximum impervious coverage in the RI Rural Industrial Zoning District and the RI-A Rural Industrial District. Ms. Taylor opened the public hearing on Jointure Ordinance No. 2024-02 and Jointure Ordinance No. 2024-03. There were no comments by the Board of Supervisors and no comments from the public. Ms. Taylor closed the public hearing. A motion was made by Mr. Cino and seconded by Mr. Weldon to adopt JMZO Ordinance No. 2024-02 - Definition Revision. Motion carried by unanimous vote.

A motion was made by Mr. Cino, seconded by Mr. Weldon to adopt JMZO Ordinance No. 2024-03 - Amending Impervious Surface Limits in RI and RI-A Rural Districts. Motion Carried by unanimous vote.

MANAGER'S REPORT

Upper Makefield Community Day – September 21, 2024

Ms. Taylor and Mr. Thomas provided an overview of the Community Day and invited the residents to attend to learn about Township committees, departments and services. Community Day will be at Brownsburg Park on Saturday, September 21 from 10:00 a.m. – 3:00 p.m.

Jeff Marshall Proposal – Taylorville Historic District

Mr. Nyman provided an overview of Jeff Marshal's Proposal to determine eligibility of the Taylorville Historic District for the National Historic Register. Discussion followed. A motion was made by Mr. Cino and seconded by Mr. Weldon to approve the proposal of Jeff Marshall in total as proposed to prepare a National Register nomination and/or determine eligibility of Taylorsville Historic District for a cost not to exceed \$8,500.00. Motion carried by unanimous vote.

Upper Makefield Fire Company Capital Budgeting Requests

Mr. Nyman provided an overview of the Upper Makefield Township Fire Company Capital Budgeting process for emergency management services. Discussion followed and Board consensus was to continue the practice of budgeting for these services.

Chris Muth, President of UMFC and Tim Brewer, Chief, presented the Fire Company's 2023 Annual Report and provided highlights of the report. Of note is the value of the Township's Public Works Department, staffed with volunteer firemen, to respond to calls during the workday.

Residents who may be interested in volunteering are encouraged to contact Upper Makefield Fire Company.

2024/25 Consortium Fuel Bids

Mr. Nyman provided an overview of the Propane, Heating Oil, Diesel and Gasoline Consortium Bids. Following discussion, a motion was made by Mr. Cino and seconded by Mr. Weldon to award the 2024/25 gasoline and diesel bids to Riggins, Inc., heating oil bid to Colonial Oil Industries & Propane to Wilson of Wallingford as outlined in the Sandra Wenitsky memo dated June 14, 2024. Motion carried by unanimous vote.

ENGINEERS REPORT

Flood Mitigation Stormwater Assessment Update

Ms. Fuller provided a report on assessment of stormwater mitigation improvements and opportunities along Houghs Creek. Discussion followed and a motion was made by Mr. Cino and seconded by Mr. Thomas to allow the Township engineer to prepare a concept plan and cost estimate for potential projects on the Washington Meadows HOA and Ascension Church properties and to prepare a hydraulic analysis of the Belamour Subdivision Basin and the Valley View Subdivision Basin, with approval of the appropriate property owners, for an amount not to exceed \$8,500.00. Motion carried by unanimous vote.

MS4 Annual report update

Ms. Fuller provided a presentation of the Township's Municipal Separate Sewer System (MS4) Program, including suggestions for residents to prevent stormwater runoff pollution.

BOARD AND COMMISSION REPORTS

Ms. Taylor announced that the following minutes were included in Board packets:

- Environmental Advisory Council – March 12, 2024
- Park & Recreation Board – April 8, 2024

DEPARTMENT REPORTS

Ms. Taylor announced that the following department reports were provided:

- Planning & Zoning Department
- Finance Department
- Fire Departments
- Fire Marshal
- Police Department
- Public Works Department

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

A motion was made by Mr. Cino and seconded by Mr. Weldon to adjourn the meeting at 8:48 p.m.

Respectfully submitted,


David R. Nyman
Township Manager

Approved: July 16, 2024