

**Upper Makefield Township Board of Supervisors  
September 17, 2024 Budget Workshop Minutes**

The September 17, 2024 Budget Workshop of the Upper Makefield Township Board of Supervisors was called to order by Chair Yvette Taylor at 6:30 p.m. In attendance were the following members of the Board of Supervisors: Chair Yvette Taylor, Vice Chair Ben Weldon, Treasurer Braun Taylor, Member Tom Cino and Member Tim Thomas. Also in attendance were Township Manager David R. Nyman, Assistant Township Manager Judy Caporiccio, Planning & Zoning Director Denise Burmester, Public Works Superintendent Matt Gorman, Police Chief Mark Schmidt.

**PLEDGE OF ALLEGIANCE**

Ms. Taylor led in the Pledge of Allegiance which was followed by a moment of silence.

**GENERAL FUND**

Mr. Nyman explained the budget process, noting that the workshops are work sessions with staff. The documents will become public once the Preliminary Budget is publicly presented and approved by the Board of Supervisors.

Mr. Nyman provided a presentation of various line items of the General Fund, Liquid Fuels Fund, Open Space Fund, Building Construction Fund and Capital Reserve Fund. Throughout the presentation, members of the Board asked questions, provided comments and made recommendations.

Board consensus was to provide funding for a potential lieutenant's position as requested by the Police Chief, but they will reserve a decision on the position until after further review and discussion regarding the Chief's retirement. The Board requested that funding be provided for potential studies or expenses related to the Township's response to the DRJTBC Washington Crossing Bridge Project. Mr. Nyman will consult with the Township Solicitor for guidance and provide more information at the next Budget Workshop.

Mr. Nyman recommended paying off the remainder of the Open Space referendum debt in 2024, which was received favorably by the Board. More details will be provided at the next Budget Workshop.

Review of the remaining funds will occur at the second Budget Workshop on October 1, 2024, and Mr. Nyman encouraged the Board to share any additional thoughts before then. Consideration of the Preliminary Budget is scheduled for October 15, 2024 after which time the Budget will be available for public inspection.

The Board thanked staff for their efforts during the budget process and throughout the year.

**OTHER BUSINESS**

There was no Other Business.

**PUBLIC COMMENT**

There was no public comment.

**ADJOURNMENT**

A motion was made by Mr. Weldon and seconded by Mr. Cino to adjourn the meeting at 7:25 p.m. Motion carried by unanimous vote.

Respectfully submitted,



David R. Nyman  
Township Manager

Approved: October 1, 2024