

## **Park and Recreation Board**

### **August 18, 2025 Meeting Minutes**

The August 18, 2025 public meeting of the Upper Makefield Township Park and Recreation Board was called to order by Chair Mr. Rupp at 7:02 p.m. In attendance were the following members of the Park and Recreation Board: Chair Robert Rupp, Vice Chair Debbie Stasolla, Lynn Trstensky and Member Andy Reiss. Also in attendance were Assistant Manager Judy Caporiccio, Administrative Assistant Shalia Alejandro, Supervisor Liaison Tom Cino and Township Manager Gregg Schuster.

Members of the public were also in attendance.

#### **Public Comment**

There was no public comment.

#### **Approval of Minutes**

A motion was made by Ms. Trstensky and was seconded by Mr. Reiss to approve the June 9, 2025 minutes. Motion carried by unanimous vote.

#### **Fall Field Use Request**

##### **Patriot FC**

Ms. Caporiccio provided an overview of the club's Fall 2025 Field Use Request for September 2 – November 22, 2025 for both youth and adult leagues. In lieu of a field use fee, the club will continue their approved maintenance plan below for Brownsburg Park. Patriot will collaborate with Township management, KJB Turf Management, and Hammer Landscaping to plan for, treat, and remediate the soccer fields. The pavilion is not being requested for Fall use.

- Patriot FC will commit to spending at least \$6,000 on landscaping and maintenance services at Brownsburg. These expenses will focus on weed control, fertilizer, seeding, rolling fields, and other treatments that will bring the greatest benefit to the fields.
- Field resting to be determined once final registration numbers for the season are known.
- Aerate and overseed fields on a needs-based schedule, exact fields to be determined following evaluation.
- Patriot FC will pay to maintain or replace the soccer goals, equipment, and supplies used at the park.
- Patriot FC will reimburse the Township for the cost to winterize the irrigation system for all 5 fields.
- In addition to financial support, Patriot FC will continue to rotate goals and equipment, use areas between fields, and run practices outside areas of heavy use to preserve the fields.
- Volunteers and coaches will be at Brownsburg for portions of almost every day of the week during the soccer seasons and will be observant and report observed improper usage or mistreatment of the fields, equipment, or courts at Brownsburg to the Township. Trainers, coaches and volunteers will be instructed to call the police or 911 if they see something.

Discussion followed and a motion was made by Mr. Reiss and seconded by Ms. Trstensky to approve the Patriot FC Brownsburg Park Use Request for Fall 2025 as submitted, with Patriot FC providing the maintenance plan outlined above in lieu of field use fees and reimbursing the costs of winterizing the irrigation system. Motion carried by unanimous vote.

#### **Upper Makefield Youth Baseball League**

David Murdza, President of UMYBL, presented the club's Fall 2025 Field Use Request. In lieu of a field use fee, the club will continue their approved maintenance plan below for Lookout Park:

- Prepare fields for use at the beginning of the season - purchase and spread infield mix as needed, clean dugouts, set-up and replace/repair field equipment. This is an estimated \$5,000+ expense that the League will incur.
- Set up irrigation, fertilization and seeding plans as needed for fields.
- Mow and edge fields during the playing season as needed to maintain playability. In the Fall months, mowing will occur every 7-14 days.
- Maintain fields, snack-sheds, batting cages and dugouts throughout the season.

Discussion followed, and a motion was made by Ms. Stasolla and seconded by Mr. Reiss to approve the request of UMYBL for use of Lookout Park fields and snack stand from August 12 – November 16, 2025 as submitted conditioned upon the club providing the maintenance plan above in lieu of field use fees and contributing, 10% of concession stand proceeds to the Township. Motion carried by unanimous vote.

### **2026 Budget Discussion**

The Board began discussion of potential projects for 2026 and will finalize their request at the next meeting.

### **2025 Community Day Update and Discussion**

Mr. Rupp shared updates from the 2025 Community Day Meeting, The Board discussed ideas for participation in Community Day on September 20, including games, giveaways and ways to showcase the park. The next meeting is scheduled for September 4 at 6 p.m. at the Township Building. All are invited to attend and share ideas. Community Day is on September 20 at Brownsburg Park.

### **Liaison Reports**

Board of Supervisors. Mr. Cino introduced the newly hired Township Manager, Gregg Schuster, and briefly shared his background.

Township. Ms. Caporiccio shared that the Butterfly Garden is complete. Family members donated items for display, and they have expressed sincere appreciation to the Township and the Upper Makefield community for their support.

### **Adjournment**

A motion was made by Ms. Trstensky and was seconded by Mr. Reiss to adjourn the meeting at 7:51 p.m. Motion carried by a unanimous vote.

Respectfully submitted,



Judy Caporiccio  
Assistant Township Manager  
Approved: August 18, 2025